



October 20, 2020

9:30 AM

**NOTICE OF ADMINISTRATIVE COMMITTEE
MEETING & AGENDA**

**Village Hall
335 Galena Street, Prairie du Sac, WI**

NOTICE OF ELECTRONIC MEETING

Due to the COVID-19 pandemic, this meeting will be conducted both in person and via electronic videoconferencing/teleconferencing. As such, it is likely that some or all members of, and a possible quorum, may be in attendance via electronic means and not physically present. In accordance with Wisconsin law, the meeting will remain open to the public. Members and the public may still attend in person at the location stated above. Face masks are required. However, due to the need to maintain social distancing and the limited physical space available, the public is encouraged and requested to attend via electronic means.

DIRECTIONS TO ATTEND MEETING ELECTRONICALLY

You may attend via videoconference on your computer/device via Google Hangouts Meet at <https://meet.google.com/sxb-jrij-evi>. You may attend via telephone conference by calling the following phone number: 1-301-969-5339 and entering the following PIN: 843314555#.

Please take notice that there will be a public meeting of the above identified governmental body at the time and location indicated above, for purposes of considering the following agenda items; and if any matter is considered in closed session, the governmental body will reconvene in open session for purposes of concluding the agenda:

1. Call to Order
2. Roll Call
3. Public Notice of Agenda, deletions/corrections
4. Presentation of Minutes
 - a. September 29, 2020
5. Public Comment (limited to 3 minutes)
6. Communications
7. Action Items
 - a. Consider Vehicle Allowance In Lieu of Assigned Vehicle – Public Works/Utilities Director
 - b. Consider 2021 Holiday Gathering
8. Discussion Items
 - a. 2021 Budget
9. Adjourn

Posted 10/15/2020

Any person who has a qualifying disability as defined by the Americans With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Administrator at (608)643-2421, 335 Galena Street, Prairie du Sac, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

**Village of Prairie du Sac
ADMINISTRATIVE COMMITTEE
MINUTES
Prairie du Sac Fire Station
September 29, 2020**

1. Cheryl Sherman brought the meeting to order at 1:00 p.m.
2. Present were Cheryl Sherman and Nick Lester. Also present, Village Administrator Alan Wildman. Present via phone Ray Bolton and Niki Conway, Clerk Treasurer.
3. **Public Notice of Agenda, Deletions/corrections – (Lester/Bolton)** moved to approve agenda. **Motion Carried.**
4. **Presentation of Minutes**
 - a. **October 29, 2019 – (Bolton/Lester)** moved to approve minutes. **Motion Carried.**
5. **Pre-Registered Citizens – None.**
6. **Communications: None.**
7. **Action Items: None.**
8. **Discussion Items:**
 - a. **2021 Budget** –Enough growth in 2019 that the levy increase is over \$15,000. Want to keep the undesigned fund balance low so taxpayers don't think they are getting overtaxed. The bond rating company likes to see a big fund balance for a better rate. There is about \$50,000 set aside for park funding due to TID closure. 21st Street is funded through capital projects. Wildman states that this could eliminate traffic off of the other streets.
9. **Closed Session**
 - a. **Convene into Closed Session Per WI 19.85 (1)(c) to consider compensation and performance of public employees - (Lester/Bolton)** moved to adjourn into closed session. **Motion Carried.**
Roll Call: Bolton-Aye, Lester-Aye, Sherman-Aye
(Lester/Bolton) moved to go out of closed session. **Motion Carried.**
Roll Call: Bolton-Aye, Lester-Aye, Sherman-Aye
 - b. **Action on Item(s) Discussed in Closed Session – (Bolton/Lester)** moved to leave everything as is with Wildman's recommendations. **Motion Carried.**
10. **Adjourn: (Lester/Bolton)** moved to adjourn at 2:05. **Motion Carried.**
Roll Call: Bolton-Aye, Lester-Aye, Sherman-Aye

Respectfully submitted,

Niki Conway
Clerk/Treasurer

employee is obliged to travel in performance of required duties or on official Village business, the employee will receive reimbursement of reasonable expenses incurred upon the submission of all bills and receipts to the Administrator.

When an employee is out of the area on Village business for an entire work day, the employee will receive a per diem for reimbursement of meal expenses. Per diem rate and travel allowance will be set forth in Appendix B.

Motel allowance will be the actual rate for a single room and must be approved by the Administrator in advance. Purchase orders for in-state lodging are required to confirm municipal exemption from the sales tax.

The employee will select and obtain approval in advance from the Administrator of the most satisfactory means of travel. Scheduled air travel shall be at the lowest class available. If only first class fare is available, a statement from the carrier is required to verify this fact.

Employees who are required to use their personal vehicles to travel for pre-approved Village business shall be reimbursed at the rate established by the Internal Revenue Service.

No employee may use any automobile for Village business of any nature unless the automobile is insured in the amount mandated by State law.

When driving on Village business, the use or possession of alcohol or controlled substances before driving or while driving is prohibited. Employees shall not use electronic devices while driving unless utilizing hands-free devices.

The Village will not be responsible for damage to employees' cars while on Village business.

227 Village-owned vehicles

The Village may assign vehicles for use by employees in their daily duties and to respond to call-outs, emergencies and other after hours tasks that are necessary for the maintenance of service to the citizens of the Village. Vehicles may be assigned by department heads for the respective department, subject to review by the Administrator. All employees must show proof of insurance and obtain/maintain a valid Wisconsin Drivers License.

The Village maintains several vehicles available for use by all departments which should be used for traveling to and from training sessions and meetings outside the Village. Employees using these vehicles must complete a usage log.

Village vehicles shall not be used for personal reasons except in limited circumstances.

Any driver of a village-owned vehicle involved in a reportable accident with that vehicle shall immediately notify the Village Administrator.

When driving on Village business, the use or possession of alcohol or controlled substances before driving or while driving is prohibited. Employees shall not use electronic devices while driving unless utilizing hands-free devices.

Village-owned vehicles may not be taken home after scheduled work hours unless authorized by the Administrator, except that such use for more than one week must be approved by the Village Board.

SECTION 3 BENEFITS

301 Benefit Plans - General Provisions

The following provision are a general outline of employee benefits and are not intended to, and do not, provide all the details of these benefits. These provisions do not change or otherwise interpret the terms of the official plan documents. To the extent that any of the information contained in this Manual is inconsistent with the official plan documents, the provisions of the official documents will govern in all cases.

Nothing contained in the benefit plans shall be held or construed to create a promise or guarantee of employment or future benefits, or a binding contract between the Village and its employees, retirees, or their dependents, for benefits or for any other purpose. The Village reserves the right, to amend, modify, or terminate in whole or in part, any or all of the provisions of the benefit plans as described herein, including any health benefits that may be extended to retirees and their dependents. Further, the Village reserves the exclusive right, power, and authority to administer, apply, and interpret the benefit plans described herein, subject to any applicable third-party administrator, and to decide all matters arising in connection with the operation or administration of such plans. No compensation or other consideration shall be accorded the employee in lieu of participating in one or more benefit plans.

For more complete information regarding any of our benefit programs, please refer to the official plan documents.

302 Health Insurance

Employees participating in the Wisconsin Retirement System and their eligible dependents shall be eligible to participate in the Village's group health insurance program during the period of their employment, upon the following terms:

1. Application must be made for coverage at the time of hiring. Any employee who later applies for coverage may be required to furnish evidence of insurability as a condition of participation, and may be rejected if uninsurable or may have limitations imposed on the employee's coverage due to preexisting conditions.
2. The Village shall have the exclusive right to determine the identity of the insurer or insurers (which may include the Village should it opt to be partially or totally self-insuring), the nature and extent of the coverage, and the premium amounts,

**Village of Prairie du Sac
GENERAL FUND REVENUES**

Account Number	Account Description	2019 Actual	2020 Budget	2020 As of July 31	2020 Projected	2021 Budget	% Increase
41100-00-000-000	GENERAL FUND TAXES	1,518,734.00	1,589,333.00	753,552.32	1,589,333.00	1,605,126.36	0.99%
41310-00-000-000	UTILITY TAX EQUIVALENT	287,000.00	270,000.00	0.00	270,000.00	280,000.00	3.70%
41320-00-000-000	TAX EXEMPT ENTITY PYMNTS	20,317.57	20,500.00	21,997.83	21,997.83	21,000.00	2.44%
42500-00-000-000	SPEC. ASSESSMENTS	59,999.84	0.00	0.00	0.00	0.00	0.00%
	TAXES SUBTOTAL	1,886,051.41	1,879,833.00	775,550.15	1,881,330.83	1,906,126.36	1.40%
	INTERGOVERNMENTAL REVENUES						
43410-00-000-000	STATE SHARED REVENUE	119,552.66	119,518.42	17,927.76	119,525.29	119,486.55	(0.03%)
43510-00-000-000	EXEMPT COMPUTER AID	10,027.45	12,843.00	18,843.90	12,843.90	12,843.00	0.00%
43515-00-000-000	PERSONAL PROPERTY AID	15,270.13	15,505.00	15,505.17	15,505.17	15,740.21	1.52%
43520-00-000-000	FIRE INSURANCE TAX	17,867.75	17,500.00	19,990.17	19,990.17	18,000.00	2.86%
43537-00-000-000	STATE HIGHWAY AID	300,687.59	345,790.73	259,343.04	345,790.73	365,830.00	5.80%
43540-00-000-000	DNR RECYCLING GRANT	16,801.99	16,800.00	16,800.20	16,800.20	16,800.00	0.00%
43720-25-000-862	COUNTY AID - LIBRARY	161,791.26	182,473.00	186,145.42	186,145.42	191,310.00	4.84%
43720-25-000-861	STATE AID - LIBRARY	0.00	475.00	0.00	475.00	475.00	0.00%
NEW	STATE GRANT - FIRE	0.00	0.00	0.00	0.00	10,000.00	
NEW	VIDEO SERVICE PROVIDER AID	0.00	5,718.00	0.00	5,718.00	11,660.43	103.92%
	INTERGOVERNMENT SUBTOTAL	641,998.83	716,623.15	534,555.66	722,793.88	762,145.19	6.35%
	LICENSES, PERMITS, FINES, AND FORFEITURES						
44110-00-000-000	LIQUOR & MALT LICENSES	5,205.20	4,500.00	2,380.00	2,380.00	4,500.00	0.00%
44120-00-000-000	OPERATOR LICENSES	5,475.00	1,000.00	610.00	1,045.71	3,000.00	200.00%
44121-00-000-000	CIGARETTE LICENSES	278.96	400.00	200.00	200.00	200.00	(50.00%)
44122-00-000-000	SODA LICENSES	58.46	50.00	60.00	60.00	50.00	0.00%
44200-00-000-000	DOG LICENSES	2,620.00	2,200.00	1,800.00	2,640.00	2,200.00	0.00%
44201-00-000-000	CAT LICENSES	675.00	400.00	365.00	385.00	400.00	0.00%
44900-00-000-000	OTHER PERMITS	690.00	500.00	250.00	428.57	500.00	0.00%
44901-00-000-000	SPECIAL EVENT PERMITS	580.00	500.00	0.00	0.00	500.00	0.00%
44902-00-000-000	CABLE TV FRANCHISE FEE	58,549.10	50,282.00	27,656.47	47,411.09	50,000.00	(0.56%)
44300-00-000-000	BUILDING PERMITS	33,398.00	34,000.00	23,515.55	40,312.37	35,000.00	2.94%
44400-00-000-000	ZONING PERMITS	7,175.00	3,500.00	6,210.00	10,645.71	5,000.00	42.86%
44500-00-000-000	VEHICLE REGISTRATION FEE	73,043.00	65,000.00	48,167.00	72,000.00	72,000.00	10.77%
46710-00-000-000	LIBRARY FINES/FEES	6,444.72	6,700.00	1,531.00	2,624.57	6,700.00	0.00%

	FEEs SUBTOTAL	194,192.44	169,032.00	112,745.02	180,133.03	180,050.00	6.52%
	PUBLIC CHARGES FOR SERVICES						
46902-00-000-000	PUBLICATION FEES	149.10	100.00	105.00	105.00	100.00	0.00%
46901-00-000-000	REAL ESTATE INQUIRY FEES	3,200.00	2,500.00	1,650.00	2,828.57	2,500.00	0.00%
46420-00-000-000	REFUSE COLLECTION FEES	359,722.67	385,000.00	232,836.37	393,191.00	395,000.00	2.60%
46720-00-000-000	SHELTER RENTAL	2,050.00	2,000.00	1,020.00	1,040.00	2,000.00	0.00%
46740-00-000-000	TIF ADMINISTRATIVE FEES	0.00	7,341.00	0.00	7,412.00	4,809.00	(34.49%)
46425-00-000-000	STREET LIGHT FEES	62,802.83	63,000.00	36,926.70	63,302.91	63,000.00	0.00%
	PUBLIC FEES SUBTOTAL	427,924.60	459,941.00	272,538.07	467,879.49	467,409.00	1.62%
	MISCELLANEOUS REVENUES						
46900-00-000-000	MISC REVENUES	44,138.24	12,000.00	7,316.80	12,543.09	12,000.00	0.00%
47400-00-000-000	COMMISSION SERVICE FEES	13,552.00	15,034.00	9,078.96	15,034.00	15,454.00	2.79%
48100-00-000-000	INTEREST ON RESERVES	58,643.86	35,000.00	22,650.56	38,829.53	35,000.00	0.00%
48200-00-000-045	RENTAL OF VILLAGE BLDGS	15,750.00	16,406.00	8,137.52	16,406.00	16,537.00	0.80%
48200-00-000-000	UTILITY FACILITY RENTS	43,952.04	44,830.00	26,150.81	44,830.00	45,727.00	2.00%
48300-00-000-046	SALE OF PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00%
	TOTAL MISCELLANEOUS	176,036.14	123,270.00	73,334.65	127,642.62	124,718.00	1.17%
	Transfer from Undesig. Reserves		58,225.00			74,960.00	
	TOTAL REVENUES	3,326,203.42	3,406,924.15	1,768,723.55	3,379,779.85	3,515,408.55	3.18%

**Village of Prairie du Sac
GENERAL FUND EXPENDITURES**

Account Number	Account Description	2019 Actual	2020 Budget	2020 As of July 31	2020 Projected	2021 Budget	% Increase
51100-10-110-000	VILLAGE BOARD SALARIES	12,060.00	12,480.00	5,900.00	10,114.29	12,480.00	0.00%
51100-10-100-000	VILLAGE BOARD OTHER	4,480.49	5,000.00	2,324.73	3,985.25	5,000.00	0.00%
51510-10-110-000	ADMINISTRATOR SALARY	39,109.73	40,000.00	22,044.88	37,791.22	42,261.00	5.65%
51510-10-111-000	ADMINISTRATOR - OTHER	649.14	1,500.00	660.00	1,131.43	1,500.00	0.00%
51400-10-110-000	VILLAGE STAFF SALARIES	76,684.26	81,900.00	41,922.44	71,867.04	85,847.00	4.82%
51400-10-155-000	VILLAGE HALL STAFF FICA	8,858.21	9,031.00	4,893.50	8,388.86	9,800.26	8.52%
51400-10-154-000	VILLAGE HALL STAFF RETIREMENT	16,247.76	8,000.00	4,317.79	7,401.93	8,647.29	8.09%
51400-10-149-000	VILLAGE HALL STAFF INSURANCE	31,684.46	28,400.00	23,328.41	39,991.56	30,372.72	6.95%
51400-10-111-000	VILLAGE STAFF TRAINING/TRAVEL	1,480.02	2,000.00	888.81	1,523.67	2,000.00	0.00%
	TOTAL VILLAGE HALL STAFF	191,254.07	188,311.00	106,280.56	182,195.25	197,908.27	5.10%
51200-10-110-000	ELECTIONS STAFF SALARIES	529.63	5,070.00	1,952.28	3,346.77	5,070.00	0.00%
51200-10-100-000	ELECTION OTHER	2,099.25	4,000.00	1,094.15	1,875.69	4,000.00	0.00%
51400-10-211-000	LEGAL FEES	23,523.44	9,500.00	14,630.75	18,562.00	10,000.00	5.26%
51400-10-212-000	CONSULTANT SERVICES	39,089.74	25,000.00	25,446.16	33,446.00	25,000.00	0.00%
51400-10-320-000	PUBLICATION EXPENSES	2,130.83	2,200.00	1,629.02	2,213.00	2,300.00	4.55%
51500-10-213-000	AUDIT SERVICES	11,800.00	12,500.00	7,784.04	12,200.00	13,000.00	4.00%
51530-10-000-052	ASSESSOR	15,800.00	15,800.00	14,143.10	24,245.31	15,800.00	0.00%
51530-10-000-053	BOARD OF REVIEW	22.50	250.00	-	25.50	250.00	0.00%
51550-10-340-000	VILL HALL SUPPLIES	11,870.39	12,000.00	6,505.38	11,152.08	12,000.00	0.00%
51550-10-000-000	MISCELLANEOUS EXPEND.	31,922.06	5,000.00	4,255.63	7,295.37	6,000.00	20.00%
51500-10-100-000	VILL HALL EQUIPMENT	2,450.00	2,500.00	583.72	1,000.66	2,500.00	0.00%
51600-10-230-000	VILL HALL MAINT & UTIL.	11,267.48	20,000.00	7,692.15	13,186.54	18,000.00	(10.00%)
51600-10-350-049	COMPUTER SYSTEM MAINT.	746.34	10,000.00	941.19	9,613.00	10,000.00	0.00%
51930-10-513-000	PROPERTY INSURANCE	10,634.00	13,200.00	11,901.00	11,901.00	13,200.00	0.00%
51930-10-514-000	LIABILITY/AUTO INSURANCES	21,561.28	20,000.00	8,955.60	22,231.20	23,400.00	17.00%
51930-10-512-000	WORKER/UNEMPLOYMENT COMP	13,378.64	18,000.00	6,150.06	12,300.00	16,376.00	(9.02%)
	TOTAL GENERAL VILLAGE	198,825.58	175,020.00	113,664.23	184,594.12	176,896.00	1.07%
	TOTAL GENERAL ADMINISTRATION	390,079.65	363,331.00	219,944.79	366,789.36	374,804.27	3.16%
52100-10-110-000	SAUK PRAIRIE POLICE	1,072,196.94	929,951.75	464,975.88	929,951.75	987,431.50	6.18%
52100-10-160-000	MUNICIPAL COURT	-	2,988.00	2,988.00	7,611.00	3,960.00	32.53%
52100-10-211-000	LAW ENFORCEMENT LEGAL FEES	6,965.06	10,000.00	5,271.00	9,036.00	10,000.00	0.00%
52200-20-110-000	FIRE DEPARTMENT SALARIES	59,679.75	70,780.00	45,455.00	68,612.00	70,240.00	(0.76%)
52200-20-111-000	FIRE - TRAINING & MEMBRSHPS	5,566.83	8,500.00	4,618.50	7,917.43	10,645.00	25.24%
52200-20-155-000	FIRE FICA	4,296.65	5,988.00	3,368.72	4,939.00	6,000.00	0.20%
52200-20-000-800	FIRE - COMMUNITY EDUC	2,294.68	2,575.00	83.82	2,460.00	2,575.00	0.00%
52200-20-220-000	FIRE - UTILITIES/MAINTENANCE	41,728.79	45,250.00	12,409.33	38,650.00	45,050.00	(0.44%)
52200-20-810-000	FIRE - EQUIPMENT	28,890.14	32,300.00	3,018.00	32,000.00	51,100.00	58.20%
52300-20-000-000	AMBULANCE FEES	34,087.92	34,254.00	34,254.00	34,254.00	34,593.00	0.99%
52400-10-000-000	BUILDING INSPECTION	25,953.00	30,000.00	18,909.00	32,415.43	30,000.00	0.00%

52500-10-000-000	EMERGENCY GOVERNMENT	-	2,500.00	1,483.50	1,483.50	2,500.00	0.00%
	TOTAL PUBLIC SAFETY	1,281,659.76	1,175,086.75	596,834.75	1,169,330.11	1,254,094.50	6.72%
53100-15-111-000	DPW TRAINING	5,118.52	6,500.00	3,937.50	6,489.00	6,500.00	0.00%
53100-15-155-000	DPW FICA	18,084.76	20,000.00	11,968.56	20,517.53	20,000.00	0.00%
53100-15-154-000	DPW RETIREMENT	16,186.16	18,000.00	10,321.69	17,694.33	18,000.00	0.00%
53100-15-149-000	DPW EMPLOYEE INSURANCES	88,112.11	99,868.00	57,046.40	97,793.83	105,200.00	5.34%
53100-15-193-000	DPW UNIFORM EXPENSES	2,206.99	3,100.00	849.48	1,456.25	3,100.00	0.00%
	SUBTOTAL DPW BENEFITS	129,708.54	147,468.00	84,123.63	143,950.94	152,800.00	3.62%
53300-15-110-000	STREETS SALARIES	90,419.28	72,000.00	46,854.81	80,322.53	82,000.00	13.89%
53300-15-000-810	STREETS: SIDEWALK REPAIR	34,999.70	35,000.00	30,059.98	30,059.98	35,000.00	0.00%
53300-15-000-811	STREETS: CRACK FILLING	35,000.00	35,000.00	-	35,000.00	30,000.00	(14.29%)
53300-15-340-000	STREETS SUPPLIES & MAINT	47,373.00	42,000.00	20,985.10	35,974.46	42,000.00	0.00%
53300-15-000-812	STREETS LIGHTING	63,263.41	65,000.00	37,051.81	63,517.39	65,000.00	0.00%
	SUBTOTAL STREETS	271,055.39	249,000.00	134,951.70	244,874.36	254,000.00	2.01%
53230-15-110-000	SHOP SALARIES	13,140.46	18,820.00	11,548.81	19,797.96	20,193.00	7.30%
53230-15-230-000	SHOP BLDG UTILITIES - HEAT, ELEC, WTR, PHONE	14,365.42	18,000.00	8,086.10	13,861.89	18,000.00	0.00%
53230-15-242-000	SHOP BLDG REPAIRS & MNTC.	9,493.73	14,000.00	4,516.68	7,742.88	14,000.00	0.00%
53230-15-340-000	SHOP SUPPLIES	13,740.82	15,000.00	6,547.63	11,224.51	15,000.00	0.00%
	SUBTOTAL SHOP	50,740.43	65,820.00	30,699.22	52,627.23	67,193.00	2.09%
53240-15-110-000	MACHINERY SALARIES	7,654.60	11,260.00	4,671.95	8,009.06	10,000.00	(11.19%)
53240-15-450-000	GAS & OIL	25,765.46	30,000.00	9,541.67	16,357.15	30,000.00	0.00%
53240-15-350-000	MACHINERY SUPPLY & MNTC	19,830.89	20,000.00	8,315.52	14,255.18	25,000.00	25.00%
	SUBTOTAL MACHINERY	53,250.95	61,260.00	22,529.14	38,621.38	65,000.00	6.11%
53300-15-110-813	SNOW & ICE SALARIES	42,475.05	50,000.00	19,394.12	33,247.06	50,000.00	0.00%
53300-15-350-813	SNOW & ICE SUPPLY & MNTC.	66,286.02	60,810.00	23,167.28	42,307.28	60,810.00	0.00%
	SUBTOTAL SNOW & ICE	108,761.07	110,810.00	42,561.40	75,554.34	110,810.00	0.00%
53450-15-110-814	TRAFFIC CONTROL SALARIES	1,018.27	5,100.00	3,456.70	4,653.00	5,100.00	0.00%
53450-15-100-814	TRAFFIC CONTROL - OTHER	8,794.08	10,000.00	4,170.53	7,149.48	10,000.00	0.00%
	SUBTOTAL TRAFFIC CONTROL	9,812.35	15,100.00	7,627.23	11,802.48	15,100.00	0.00%
53640-15-110-815	TREES: PLANT/TRIM SALARIES	2,344.78	5,000.00	2,494.52	4,276.32	5,100.00	2.00%
53640-15-110-816	TREES: CHIPPING SALARIES	9,054.12	15,000.00	8,907.78	15,270.48	15,300.00	2.00%
53640-15-100-815	TREES - OTHER	12,158.31	12,000.00	4,655.32	7,980.55	12,000.00	0.00%
	SUBTOTAL TREES & BRUSH	23,557.21	32,000.00	16,057.62	27,527.35	32,400.00	1.25%
53620-15-110-817	REFUSE: YARD WASTE	24,141.58	20,000.00	8,803.86	15,092.33	21,000.00	5.00%
53620-15-110-818	REFUSE: SOLID WASTE	37,246.84	35,000.00	19,834.80	34,002.51	35,700.00	2.00%
53620-15-100-000	REFUSE - OTHER	6,300.00	20,000.00	-	18,000.00	20,000.00	0.00%
53620-15-000-820	REFUSE COLLECT & RECYCLING	329,108.80	385,000.00	229,361.62	393,191.35	395,000.00	2.60%
	SUBTOTAL REFUSE	396,797.22	460,000.00	258,000.28	460,286.19	471,700.00	2.54%
	TOTAL PUBLIC WORKS	1,043,683.16	1,141,458.00	596,550.22	1,055,244.28	1,169,003.00	2.41%

55110-25-110-000	LIBRARY DIRECTOR	53,958.40	55,620.00	32,138.06	55,093.82	57,288.00	3.00%
55110-25-110-860	LIBRARY STAFF SALARIES	203,231.44	214,219.12	123,978.87	212,535.21	228,385.87	6.61%
55110-25-130-000	LIBRARY FRINGES	68,844.74	85,424.95	39,239.37	67,267.49	75,919.75	(11.13%)
55110-25-191-000	LIBRARY EDUC & MISC	4,544.31	4,400.00	2,490.07	4,268.69	4,400.00	0.00%
55110-25-240-000	LIBRARY BUILDING MNTC	21,666.85	22,155.00	5,715.28	9,797.62	22,155.00	0.00%
55110-25-220-000	LIBRARY BLDG UTILITIES	22,113.29	23,800.00	11,007.09	18,869.30	23,800.00	0.00%
55110-25-000-850	LIBRARY BOOKS	29,817.22	27,500.00	8,654.10	14,835.60	27,500.00	0.00%
55110-25-000-851	LIBRARY PERIODICALS	5,062.17	4,850.00	1,447.76	2,481.87	4,850.00	0.00%
55110-25-000-852	LIBRARY AUDIO/VISUAL	16,075.77	14,972.58	2,241.97	3,843.38	14,972.58	0.00%
55110-25-000-853	LIBRARY TECHNOLOGY	3,633.22	7,850.00	1,586.69	2,720.04	7,850.00	0.00%
	LTSA GRANT	-	-	3,722.06	3,722.06	-	0.00%
55110-25-340-000	LIBRARY SUPPLIES	8,828.44	7,900.00	3,333.17	5,714.01	9,502.00	20.28%
55110-25-241-000	LIBRARY EQUIPMENT MNTC	7,417.45	6,500.00	3,176.22	5,444.95	6,500.00	0.00%
55110-25-000-049	COMPUTER REPLACEMNT FUND	4,046.00	4,500.00	-	4,500.00	4,500.00	0.00%
55110-25-000-532	LIBRARY COPIER LEASE	8,058.12	4,352.22	-	4,352.22	4,787.44	10.00%
55110-25-000-854	LIBRARY PROGRAMMING	3,547.13	6,400.00	786.64	1,348.53	9,000.00	40.63%
55110-25-000-855	LIBRARY AUTOMATION	41,620.94	34,532.00	27,187.41	46,606.99	35,117.00	1.69%
	SUBTOTAL LIBRARY	502,465.49	524,975.87	266,704.76	463,401.77	536,527.64	2.20%
55200-15-110-000	PARKS SALARIES	17,284.23	30,000.00	13,297.45	22,795.63	30,000.00	0.00%
55200-15-200-000	PARKS MOWING CONTRACT	24,547.00	24,000.00	13,640.00	23,382.86	24,000.00	0.00%
55200-15-241-000	PARKS EQUIPMENT	13,064.12	15,000.00	-	5,000.00	15,000.00	0.00%
55200-15-350-000	PARKS SUPPL & MAINT	34,137.34	20,000.00	4,663.74	7,994.98	20,000.00	0.00%
	SUBTOTAL PARKS	89,032.69	89,000.00	31,601.19	59,173.47	89,000.00	0.00%
55300-15-110-040	DECORATIONS SALARIES	2,252.92	2,500.00	269.10	461.31	2,500.00	0.00%
55300-15-350-040	DECORATIONS SUPPL & MAINT	241.63	5,000.00	5,820.77	9,978.46	5,000.00	0.00%
55300-15-000-712	AIRPORT	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	0.00%
55300-15-000-713	SAUK PRAIRIE RECREATION	19,601.50	19,677.00	9,838.50	19,677.00	19,654.00	(0.12%)
	SUBTOTAL RECREATION	25,596.05	30,677.00	19,428.37	33,616.78	30,654.00	(0.07%)
	TOTAL RECREATION/CULTURE	617,094.23	644,652.87	317,734.32	556,192.01	656,181.64	1.79%
56000-10-110-000	PLAN COMMISSION SALARIES	420.00	1,920.00	140.00	1,440.00	1,920.00	0.00%
56000-10-000-000	COMP PLAN UPDATE	330.67	5,080.00	-	5,080.00	5,000.00	(1.57%)
56400-10-000-000	ZONING BOARD OF APPEALS	-	500.00	-	250.00	500.00	0.00%
56700-10-000-000	ECONOMIC DEVELOPMENT	7,500.00	10,000.00	10,000.00	10,000.00	10,000.00	0.00%
	TOTAL CONSERV. & DEVELOPMENT	8,250.67	17,500.00	10,140.00	16,770.00	17,420.00	(0.46%)
57000-10-910-000	CONTINGENCY FUND	6,220.57	10,000.00	-	-	15,000.00	0.00%
57000-10-910-048	CONTINGENCY-EQUIPMENT	7,500.00	45,000.00	-	-	40,000.00	0.00%
57000-10-910-705	SAUK PRAIRIE TRANSIT FUND	5,000.00	6,000.00	-	-	6,000.00	0.00%
	TOTAL CONTINGENCY FUNDS	18,720.57	61,000.00	-	-	61,000.00	0.00%
	TOTAL OPERATING EXPENDITURES	3,359,488.04	3,403,028.62	1,741,204.08	3,164,325.76	3,532,503.41	3.80%

(215,454.09)

17,094.86

**Village of Prairie du Sac
CAPITAL PROJECTS FUND**

Account Number	Account Description	2019 Actual	2020 Budget	2020 As of July 31	2020 Projected	2021 Budget	% Increase
	REVENUES						
49000-10-950-209	BORROWED FUNDS NEW	\$1,161,653.00	3,594,977.00	3,600,000.00	3,600,000.00	6,275,400.00	
	BORROWED FUNDS PREVIOUS	\$0.00	99,233.00	0.00	0.00	641,054.00	
49000-10-950-216	GRANT	0.00	389,805.00	105,899.26	415,251.76	0.00	
49000-10-950-220	OTHER REVENUES/UTILITY CONTRIBUTIONS	541,740.00	350,400.00	10,000.00	350,400.00	129,210.00	
	TOTAL PROJECT FUND REVENUES	1,703,393.00	4,434,415.00	3,715,899.26	4,365,651.76	7,045,664.00	58.89%
	EXPENDITURES						
	CAP PROJ - POLICE DEPT	79,742.00	61,710.00	0.00	61,710.00	61,710.00	
	CAP PROJ - PUBLIC WORKS EQUIPMENT	0.00	166,000.00	166,000.00	166,000.00	118,500.00	
59000-10-950-793	CAP PROJ - FIRE DEPT	10,465.00	919,185.00	17,382.00	349,131.00	685,054.00	
	CAP PROJ - 2018 CAPITAL WORKS IMPROVEMENTS	0.00	0.00	37,802.45	37,802.00	0.00	
	CAP PROJ - 2019 CAPITAL WORKS IMPROVEMENTS	1,141,943.03	22,520.00	35,374.68	35,374.68	0.00	
	CAP PROJ - 2020 CAPITAL WORKS IMPROVEMENTS	0.00	3,265,000.00	1,745,000.00	3,044,800.00	20,000.00	
	CAP PROJ - 2021 CAPITAL WORKS IMPROVEMENTS	0.00	0.00	0.00	0.00	2,150,400.00	
	CAP PROJ - POLICE STATION	0.00	0.00	0.00	0.00	4,125,000.00	
	CAP PROJ - SEWER PLANT SCREENING STATION	200,000.00	0.00	0.00	0.00	0.00	
	CAP PROJ - STREET SWEEPER	202,042.00	0.00	0.00	0.00	0.00	
	TOTAL PROJECT FUND EXPENDITURES	1,634,192.03	4,434,415.00	2,001,559.13	3,694,817.68	7,160,664.00	61.48%