

**Village of Prairie du Sac
Village Board Meeting
Minutes of Regular Meeting September 24, 2019**

1. **CALL TO ORDER.** The Prairie du Sac Village Board met for their regular meeting on September 24, 2019 at the Prairie du Sac Village Hall located at 335 Galena Street in Prairie du Sac, WI. Village President, Cheryl Sherman, called the meeting to order at 7:00 p.m.
2. **Roll Call.** Present were, Board Members: Abby Howell-Dinger, Craig Bender, Nick Lester, Lauri Meixelsperger, Cheryl Sherman, Andrew Strathman, and Ray Bolton. Also present Alan Wildman, Village Administrator and Niki Conway, Clerk/Treasurer and Public Works Director Troy Murphy.
3. **Public Notice of Agenda, deletions/corrections-** (*Strathman/Meixelsperger*) moved to approve agenda. *Motion Carried.*
4. **Presentation of Minutes**
 - a. **September 10, 2019** – (*Howell-Dinger/Strathman*) moved to approve minutes. *Motion Carried.*
5. **Approval of Vouchers** – (*Strathman/Meixelsperger*) moved to approve vouchers. *Motion Carried.*
6. **Pre-Registered Citizens** – *None.*
7. **Communications-**
 - a. **Sauk-Prairie Sewerage Commission Minutes of August 14, 2019** – *Recognized*
 - b. **Sauk-Prairie Airport, Inc. Minutes of August 21, 2019** – *Recognized*
 - c. **Utility Birthday Party Invite**-*Recognized*
 - d. **Police and Fire Workshop** – *Recognized*
 - e. **SCDC Fall Workshop** – *Recognized*
 - f. **Ruth Culver Community Library Board Minutes of August 21, 2019** - *Recognized*
8. **Public Hearing -**
 - a. **A public facilities needs assessment that supports Village park land and recreational improvement impact fees on new residential development, replacing the Village’s current park fee, to correspond with requirements of Sections 66.0617 and 236.45(6)(am) of Wisconsin Statutes.** – (*Strathman/Meixelsperger*) moved to close public hearing. *Motion Carried.*
 - b. **An Ordinance to amend Title 1, Chapters 1 (Zoning) and 3 (Subdivision and Land Division Regulations) of the Code of Ordinances, to make technical changes and respond to State law changes, including to establish park land and recreation improvement impact fees.** - (*Howell-Dinger/Strathman*) moved to close public hearing. *Motion Carried.*
9. **Action Items-**
 - a. **Consider Resolution #09-24-2019(a), Adopting a Public Facilities Needs Assessment Supporting a Revision to the Village’s Park Fees on New Residential Development** – Recommended by Plan Commission. (*Lester/Strathman*) moved to approve resolution. *Motion Carried.*
 - b. **Consider Ordinance No. 4, Series 2019, Amendments to Title 10, Chapter 1 (Zoning) and 3 (Subdivision and Land Division Regulations) of the Code of Ordinances** – Recommended by Plan Commission. (*Bolton/Howell-Dinger*) moved to approve. *Motion Carried.*
 - c. **Consider Resolution #09-24-2019(b), Authorizing the Cost Sharing Method for the Wastewater Treatment Facility Screening Station Upgrade** – The Sewer Commission has

requested \$200,000 from each village and funding the rest. (*Lester/Meixelsperger*) moved to approve resolution. *Motion Carried.*

- d. **Consider Alcohol Beverage Retail License Application** – Kwik Trip
- e. **Consider Non-Intoxicating Beverage Retail License Application** – Kwik Trip
- f. **Consider Cigarette Retail License Application** – Kwik Trip
- g. **Consider Alcohol/Operator’s License Application(s)** – Wells, Pearson, Lezama, Roth, Bradley, Kalasz, Rahman, and Clark approved by Chief Strunz. (*Bender/Strathman*) moved to approve action items d-g. *Motion Carried.*

10. Discussion Items-

a. Budget Presentations to Village Board – Part 1

- i. **General Government (Village Hall, Elections, Legal, Consultants)** – Not a lot of change. Cyber Security is the major addition at \$8000. This includes employee training.
- ii. **Public Works (Streets, Machinery, Snow & Ice, Tress, Refuse)** – Shop Maintenance increase but mostly the same as last year. Traffic control is 2 line items combined.
- iii. **Utility Funds (Sewer, Storm, Water, Electric)** – There is a decrease in electric, nothing alarming just conservative. Slight increase in disposal costs in sewer. There is an 8% increase in water, looking at rates in 2020 but may need to adjust because it’s been taking a year for PSC approval.
- iv. **Capital Projects Fund** – No change since the financial management plan.

11. Reports -

- a. **Committee/Commission Reports** – *Court*-Discussion of where court will be held during the Sauk City Village Hall remodel. *Library* – Raised more money at the golf outing then in the past. *Police* – Budget Discussion. *Liaison* – Meeting October 12th at noon.
- b. **Plan Commission** – None
- c. **Engineer’s Report** – None.
- d. **Director of Public Works/Utilities Report** – Was presented a 105th year public power picture at 39th annual conference.
- e. **Administrator’s Report** – Toured public safety building in Mt. Horeb. Would like to tour a department that is 10-15 years old to see what they would do different today. 5th Monday meeting September 30 at 6:30. Fire Department Open House October 7 from 6-8.
- f. **President’s Report** – None.

12. Closed Session-

- a. **Convene into Closed Session per WI Stats. 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties – Possible Purchase of Land for Recreation Facility** – (*Strathman/Bender*) moved to convene into closed session. *Motion Carried.*
Roll Call: Howell-Dinger-Aye, Bender-Aye, Lester-Aye, Meixelsperger-Aye, Sherman-Aye, Strathman-Aye, and Bolton-Aye. (*Bender/Meixelsperger*) moved to reconvene into open session. *Motion Carried.*
- b. **Action on Item(s) Discussed in Closed Session** – *None.*

13. Adjourn – (*Bender/Bolton*) moved to adjourn at 8:29. *Motion Carried.*

Respectfully Submitted,
Niki Conway, Clerk/Treasurer