

**Village of Prairie du Sac
Village Board Meeting
Minutes of Regular Meeting March 14, 2017**

1. **CALL TO ORDER.** The Prairie du Sac Village Board met for their regular meeting on March 14, 2017 at the Prairie du Sac Village Hall, 335 Galena Street in Prairie du Sac WI. Village President, Cheryl Sherman, called the meeting to order at 7:00 p.m.
2. **Roll Call.** Present were, Board Members: Eldor Fruehling, Craig Bender, Nick Lester, Cheryl Sherman, Lauri Meixelsperger and Ray Bolton. Also present Alan Wildman, Village Administrator; Niki Conway, Clerk/Treasurer; and Troy Murphy, Director of Public Works/Utilities.
3. **Public Notice of Agenda, deletions/corrections-** (*Strathman/Fruehling*) moved to approve agenda. **Motion Carried.**
4. **Presentation of Minutes –**
 - a. **February 28, 2017 –** (*Strathman/Meixelsperger*) moved to approve minutes. **Motion Carried.** *Bender and Lester Abstain.*
5. **Pre-Registered Citizens – None.**
6. **Communications-**
 - a. **Treasurer’s Report –** *Recognized*
 - b. **Trustee Nick Lester, 2017 APPA Legislative Rally Highlights -** *Recognized*
 - c. **Sauk Prairie Sewerage Commission (minutes) –** *Recognized*
7. **Public Hearing:**
 - a. **Special Assessment on 3rd Street (Prairie to Broadway) & 13th Street (Prairie to North) – Harold Klepper, 685 7th Street –** Inquiring on projects start and end dates. (*Lester/Meixelsperger*) moved to close public hearing. **Motion Carried.**
8. **Action Items-**
 - a. **Consider Resolution #03-14-2017(a), Declaring Special Assessments – 3rd Street and 13th Street –** Three payment options; can pay in full, entire amount put on tax bill, or spread out over 5 years. 4.75% interest rate on those that chose to finance. This rate is the Prime plus 1%. (*Fruehling/Meixelsperger*) moved to approve resolution. **Motion Carried.**
 - b. **Consider Resolution #03-14-2017(b), In Memory of Dean Kraemer –** (*Strathman/Bolton*) moved to approve resolution. **Motion Carried.**
 - c. **Consider 2017 Public Works Capital Improvement Bids –** Received 5 bids, ranging from \$659,000 to \$799,000, all came in less than estimated cost. Meise was low bidder. Contractor missed the first 4 pages of bid when submitted however didn’t affect the bid. Stetzer recommends proceeding with Meise. Wildman contacted attorney about the missing pages and it was suggested that the Board can waive as long as it didn’t affect the bidding process. (*Bender/Fruehling*) moved to accept Meise as low bidder and contractor for project as irregularities did not affect bidding process or put other bidders at a disadvantage. **Motion Carried.**
 - d. **Consider Declaration of Condominium, Parcel #172-0936-02420, 2020 Taylor Trail –** (*Strathman/Bolton*) moved to approve recommendation from Plan Commission of Declaration of Condominium including Roffers’ report recommendations. **Motion Carried.**
 - e. **Consider Funding of Great Sauk State Trail –** Resolution approved in April 2015. Recommend funds to be taken from the closing of TID#2. (*Strathman/Bolton*) moved to approve funding with funds coming from balance of TID#2. **Motion Carried.**
 - f. **Alcohol/Operator’s License Application(s) –** Lindsey Showers for approval. (*Strathman/Meixelsperger*) moved to approve license. **Motion Carried.**
9. **Discussion Items:**

- a. **Water Street Parking Lot & Eagle Overlook Planning** – Ferry Bluff Eagle Council looking to improve eagle overlook. Does Village want to invest in this if Library proceeds with future expansion? This is also a portal for Great Sauk State Trail and provides access to back of buildings. These are factors when considering the improvement plan. Bolton suggests Strand and Wildman work with DOT, DNR, Eagle Bluff Council and Village on what's acceptable. Would like to see a dollar amount put on it. Vehicular access is the main thing to figure out. Stetzer suggests keeping ADA Access near the downtown and keep vehicle access away. Path will need to be thicker and wider for vehicle use. All agree to see what DNR and DOT will allow then go from there. Eagle Bluff Council was informed that nothing will be done this year.

10. Reports

a. Committee/Commission Reports -

Ambulance – Life Quest to be coming in for questions. Beds purchased at Bob's Outlet, Tables and Chairs to be purchased. Dishwasher was donated. Refresher courses provided. Attorney suggested doing CPR program in house, Dean Darling as selected as coordinator. 1st annual spaghetti dinner on May 3rd, envelope stuffing on March 23rd, Open House on May 21st.

Library – Discussion of the Friends of Library report. Book sale is May 19 and 20. Thank you to the Public Works/Utilities crew for fixing door. Review library chart; new people. June 16th is 5 year anniversary for Ruth Culver Library.

Police – Mike Rodgers from Sauk City to be replaced due to his move. Closed session to include strategy for contract negotiation.

Liaison – Lobby Day.

- b. **Plan Commission** – Site Plan and Declaration of Condominium recommended for approval. CSM approval. Recommend resolution approval for the Comprehensive Plan Update.
- c. **Engineer's Report** – Tom Stetzer stated that it is great working with Troy Murphy. Held 2nd public involvement meeting with 2 condo owners showing up.
- d. **Director of Public Works** – None.
- e. **Administrator's Report** – Office is complete; waiting for prices on additional cabinets. Thank board for renovation.
- f. **Presidents Report** – Thanks to staff for working under renovation and for the crew's help.

10. Adjourn – (*Lester/Meixelsperger*) moved to adjourn at 7:58 pm. **Motion Carried.**

Respectfully Submitted,
Niki Conway
Clerk/Treasurer