

## CHAPTER 3

### Driveways

- § 4-3-1 Driveways
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#### SEC. 4-3-1 DRIVEWAYS.

- (a) **PERMIT REQUIRED.** Unless otherwise especially permitted by resolution of the Village Board, upon written application giving the reason therefor, no person shall construct, repair or reconstruct any driveway across or through any sidewalk or curbing without having first obtained a permit from the Building Inspector and the Zoning Administrator for which a fee shall be charged as listed in the Schedule of Fees. Such permit shall be issued upon an application form provided by the Village and shall contain such information as the Village shall deem necessary.
- (b) **INSTALLATION REQUIREMENTS.**
  - (1) All driveway entrances and approaches shall meet the Access and Visibility Standards of Section 10-1-0808 of this code. (2) No driveway apron shall extend out into the street further than the facing of the curb and under no circumstances shall such driveway apron extend into any gutter area. All driveway entrances and approaches shall be so constructed as not to interfere with the drainage of streets, side ditches or roadside areas, or with any existing structure on the right-of-way. When required by the Superintendent of Public Works so as to provide for adequate surface water drainage along the abutting street, the property owner shall provide any necessary culvert pipe at such owner's expense.
  - (3) Driveways shall in all cases be placed wherever possible as not to interfere with utilities in place. Any costs of relocating utilities shall be the responsibility of the property owner with approval of the Director of Public Works/Utilities necessary before any utility may be relocated and the driveway installed.
  - (4) All driveway entrances and approaches which are constructed across sidewalks shall be paved in accordance with the requirements for sidewalk construction in Section 4-2-2(d) of this code insofar as such requirements are applicable, including thickness requirements in Section 4-2-2 (d).
- (c) **PERMIT APPLICATIONS.** Permit applications shall be made at least twenty-four (24) hours in advance of intended installation but this shall not be deemed to be a limitation of time within which a permit must be granted, and the Building Inspector and the Zoning Administrator shall have such time as reasonably necessary for examination and consideration of any application before granting the permit.

Cross-Reference: Section 10-1-0808.

History: Code of Ordinances, 1986. Sec. 4-3-1 repealed and recreated. Ordinance No. 1, Series of 1998. Sec. 4-3-1 amended. Ordinance No. 3, Series 2016.

#### SEC. 4-3-2 PERMITTEE LIABLE FOR DAMAGE OR INJURY.

The permittee shall assume all responsibility for any injury or damage to persons or property resulting directly or indirectly during construction or repair of driveway approaches or entrances. When curb or gutter is removed, the new construction shall be of equivalent acceptable material and curb returns provided or restored in a neat, workmanlike manner. Driveway surfaces shall connect with the street pavement and sidewalk in a neat, workmanlike manner.