

**Village of Prairie du Sac  
Village Board Meeting  
Minutes of Regular Meeting February 13, 2018**

1. **CALL TO ORDER.** The Prairie du Sac Village Board met for their regular meeting on February 13, 2018 at the Prairie du Sac Village Hall located at 335 Galena Street in Prairie du Sac, WI. Village Administrator, Alan Wildman, called the meeting to order at 7:00 p.m., calling for nominations for chair in Sherman's absent. *(Fruehling/Meixelsperger)* moved to nominate Andrew Strathman as chair. **Motion Carried.** *(Lester/Meixelsperger)* moved to close nominations. **Motion Carried.** *Strathman opposed.*
2. **Roll Call.** Present were, Board Members: Eldor Fruehling, Craig Bender, Nick Lester, Andrew Strathman, and Lauri Meixelsperger. Also present Alan Wildman, Village Administrator and Niki Conway, Clerk/Treasurer. *Sherman and Bolton Excused.*
3. **Public Notice of Agenda, deletions/corrections-** *(Fruehling/Meixelsperger)* moved to approve agenda. **Motion Carried.**
4. **Presentation of Minutes –**
  - a. **January 23, 2018 –** *(Lester/Meixelsperger)* moved to approve minutes. **Motion Carried.** *Bender Abstain.*
5. **Pre-Registered Citizens – None**
7. **Communications**
  - a. **Treasurer's Report – Recognized**
  - b. **Amy Kubly, Department of Natural Resources – Recognized**
  - c. **Alan Wildman, Village of Prairie du Sac – Recognized**
  - d. **Paul Hermanson, Municipal Electric Utilities of Wisconsin – Recognized**
  - e. **Friends of the Ruth Culver Community Library – Recognized**
  - f. **Sauk Prairie Ambulance (minutes) - Recognized**
8. **Action Items-**
  - a. **Consider Resolution #02-13-2018(a), Authorizing Co-Ownership Agreement Trailer Mounted Sewer Cleaner-** Villages own one together that dates back to 1998 and are looking to purchase a new one, which is already included in the 2018 budget. Total cost is \$73850, to be split between both villages. *(Meixelsperger/Bender)* moved to approve resolution. **Motion Carried.**
  - b. **Consider Resolution #02-13-2018(b), Authorizing Wisconsin Cooperative Purchasing Agreement** Under new state contract, village is able to get a discount on phone and accessories. Total savings per monthly bill will be around \$150. To get out of current contract village must pay off total of equipment charges which is around \$2500. We can start state contract once this is invoiced to us. - *(Fruehling/Lester)* moved to approve resolution. **Motion Carried.**
  - c. **Consider Resolution #02-13-2018(c), Authorizing Early Issuance of Building Permits – West Village Addition to Westwynde –** Current agreement states that no permits are to be issued until certain things are completed i.e., sidewalks. There are 3 houses that need permits early as Alliant wants to install their gas lines prior to sidewalk install. *(Fruehling/Meixelsperger)* moved to approve resolution. **Motion Carried.**
  - d. **Consider Resolution #02-13-2018(d), Authorizing Claim for Recovery of Unlawful Taxes – River Arts, Inc., Parcel #172-0173-00000 –** Submitted paperwork to be exempt from taxes. Assessor looked at property in more detail and determined that they are to be exempt from property taxes. *(Meixelsperger/Lester)* moved to approve resolution. **Motion Carried.**
  - e. **Consider Application for New Tax Increment District & Development Incentive Grant – Forward Development Group –** Working on TID assistance proposal for gas station/convenience store at PF and Hwy 12. Project will require extension of PF water main and sanitary sewer and storm water improvements. This is a lengthy process as there are more approvals before final approval which comes from Village Board This approval is just to start the process. If things don't progress as planned there

could be financial fees to the village which will be settled with developer. TIF District can also include potential future development. (*Fruehling/Lester*) moved to approve application. *Motion Carried.*

- f. **Consider request to Operate a Farmer's Market on Village Land – Sauk Prairie Farmers Market, LLC** – No changes from previous years. (*Meixelsperger/Bender*) moved to approve operation of farmers market. *Motion Carried.*
- g. **Consider Alcohol Operator License(s)** – Brendan Delany approved by Chief Strunz. (*Meixelsperger/Fruehling*) moved to approve license. *Motion Carried.*

## 9. Discussion Items –

- a. **Ordinance No. 1, Series 2018, Annexing Certain Lands Located in the Town of Prairie du Sac** – Intro of ordinance. Must appear on agenda twice before action. It is only the one parcel and is currently zoned airport. Water is at corner of PF and hospital 26<sup>th</sup> Street, sewer comes across Mueller's property, backside of Maly's property, and backside of Westwynde. Plan recommended approval.

## 10. Reports

- a. **Committee/Commission Reports** – **Gov't Relations**-Next mtg. is March 5<sup>th</sup>. Hwy 78 meeting- condition of new Hwy 78 is very rough. **Public Works**- Approved bidding out 2018 PW Projects, all of which are included in the 2018 budget. **Econ Development**-Approved \$5000 for SCDC Housing Study.
- b. **Plan Commission** – Discussed items on tonight's agenda; Annexation and site plan.
- c. **Engineer's Report** – Working on bidding for projects
- d. **Director of Public Works** – Automated meter reading program, 45 water meters left.
- e. **Administrator's Report** – Downtown river front project update: Technical team met and made some mark ups on concept plan. Goal is to get completed to apply for grant funding. Attended ATC planning meeting in regards to the one line coming in to feed both villages. Bruce Beth drafted a letter to send to ATC to get alternate routing to lesson both villages losing power. Staff recommending to the higher ups at ATC and should have good idea at end of month. League of Muni letter -EB 770 is a bill that deals with regulating development and fees. When a developer puts in infrastructure we typically have a letter of credit so if project isn't completed the village will get this money to finish project. Wildman is concerned with accepting of bonds. Dedication of park land, clause states that village has to take land as long it is adjacent to it, it could be swamp land, etc. Noise Ordinance; this bill could allow work all weekend while currently we don't allow contractor work on Sunday. There have also been some amendments on storm water management.
- f. **Presidents Report** – None.

**10. Adjourn** – (*Lester/Fruehling*) moved to adjourn at 7:37 pm. *Motion Carried.*

Respectfully Submitted,  
Niki Conway  
Clerk/Treasurer