

**Village of Prairie du Sac  
Village Board Meeting  
Minutes of Regular Meeting December 14, 2021**

**1. CALL TO ORDER**

The Prairie du Sac Village Board met for their regular meeting on December 14, 2021 at the Prairie du Sac Village Hall, 335 Galena Street, Prairie du Sac, WI. The December 14, 2021 Village Board meeting was called to order by President Cheryl Sherman at 7:00 p.m.

**2. ROLL CALL**

Board Members Present:

Nick Lester, Craig Bender, Jim Witecha, Cheryl Sherman, Abby Dinger-Zach, Andrew Strathman

Lauri Meixelsperger arrived at 7:01 p.m.

Also present were Alan Wildman, Village Administrator, Laurie Helt, Administrative Assistant, and Troy Muphy, Public Works Director, Nate Ewanowski, Strand, Todd Waldo, Department of Transportation (via zoom), and members of the Sauk Prairie Snowmobile Club.

**3. PUBLIC NOTICE OF AGENDA, DELECTIONS/CORRECTIONS**

Motion by Andrew Strathman, second by Jim Witecha to approve agenda.

Motion Carried 7- 0.

**4. PRESENTATION OF MINUTES**

Cheryl Sherman indicated that there needed to be a correction to the November 23, 2021 minutes. Motion should read “Motion by Abby Dinger-Zach, second by Lauri Meixelsperger to approve the November 23, 2021 minutes”. Motion by Andrew Strathman, second by Abby Dinger-Zach to approve November 23, 2021 Minutes with the stated motion correction.

Motion Carried 5 – 0 with 2 abstained (Craig Bender and Jim Witecha)

**5. PUBLIC COMMENT (LIMITED TO 3 MINUTES)**

There were no public comments.

**6. COMMUNICATIONS**

a. Treasurer’s Report, Recognized.

b. Sauk Prairie Police Commission Minutes of November 10, 2021, Recognized.

c. Sauk Prairie Ambulance Commission Minutes of September 23, 2021, Recognized

**7. ACTION ITEMS:**

a. Consider Resolution #12-14-2021(a), Authorizing Memorandum of Understanding with Sauk Prairie Police Commission

Motion by Abby Dinger-Zach , second by Andrew Strathman to approve Resolution #12-14-2021(a), Authorizing memorandum of Understanding with Sauk Prairie Police Commission.

Motion Carried, 7 - 0.

- Alan Wildman spoke about the electric charging station that will be owned and operated by the Village located at the new police station. The public will have use of the charging station. The Police Commission approved the agreement for the new charging station.

b. Consider Resolution #12-14-2021(b), Authorizing State/Municipal Financial Agreement with Wisconsin Department of Transportation

Motion by Nick Lester, second by Lauri Meixelsperger to approve Resolution #12-14-2021(b), Authorizing State/Municipal Financial Agreement with Wisconsin Department of Transportation. Motion Carried, 7 - 0.

- Alan Wildman spoke indicating that the agreement may change over time. Great relationship thus far with the D.O.T. The agreement between the Village and the Sewer Commission to follow. D.O.T. will lead with the designers. Todd Waldo, Department of Transportation spoke on the agreement via zoom. Jim Simpson will be assisting with the design. Andrew Strathman asked if anything that the Village could do to step up the project timeline rather than waiting until 2027. Todd Waldo indicated that not really. Design work, staff shortages, etc. are the cause of the 2027 date. Transportation Bill could possibly change this date. Nick Lester thanked everyone for getting the

Village this far at this time. Nick also asked when will this project show up in the Village's budget. Alan Wildman said not until 2026 for the borrowing. The project has already been incorporated in various plans. Cheryl Sherman asked about putting money aside. Alan Wildman indicated that due to levy limits, no funds are available for that and the Village plans to borrow for the project.

- c. Consider Resolution #12-14-2021(c), Authorizing Common Facilities Agreement with American Transmission Company  
Motion by Andrew Strathman, second by Abby Dinger-Zach to approve Resolution #12-14-2021(c), Authorizing Common Facilities Agreement with American Transmission Company.  
Motion Carried, 7 - 0.
  - Alan Wildman mentioned that the agreement lays out how maintenance costs are shared. Attorney and ATC are good with this. This is the substation by Milwaukee Valve. Troy Murphy mentioned that Bruce Beth looked at this agreement as well.
- d. Consider Resolution #12-14-2021(d), Authorizing Outdoor Recreation Aids Grant Contract Federal Land and Water Conservation Fund Aids  
Motion by Andrew Strathman, second by Abby Dinger-Zach to approve Resolution #12-14-2021(d), Authorizing Outdoor Recreation Aids Grant Contract Federal Land and Water Conservation Fund Aids. Motion Carried, 7 - 0.
  - Alan Wildman indicated that the Village is getting the grant and will be administering it. Sauk Prairie Friends of Park and Rec did the work for this grant. Grant picks up \$240,000 of the \$1 million of the cost for the North Building. Bids for the project will be requested in the future.
- e. Consider Resolution #12-14-2021(3), Designating Snowmobile Routes and Trails 2021-2022  
Motion by Andrew Strathman, second by Lauri Meixelsperger to approve Resolution #12-14-2021(e), Designating Snowmobile Routes and Trails 2021-2022 with the contingency that the Township of Prairie du Sac approves the Designating Snowmobile Routes and Trails 2021-2022. Motion Carried, 7 - 0. [Town of Prairie du Sac approved route.]
- f. Consider Purchase of a Wheel Loader  
Motion by Abby Dinger-Zach, second by Lauri Meixelsperger to approve purchase of the John Deere Wheel Loader with trade-in of the 2009 Loader. Motion Carried, 7 – 0.
  - Troy Murphy mentioned that only two proposals came in – John Deere and Volvo. Troy would like to go with the John Deere, lowest. They will trade in the 2009 Loader.
- g. Consider Appointment of Election Inspectors for 2022-2023  
Motion by Andrew Strathman, second by Lauri Meixelsperger to approve Appointment of Election Inspectors for 2022-2023. Motion Carried, 5 – 0  
Cheryl Sherman Recused herself. Alan Wildman announced this motion.  
Jim Witecha abstained.

## 8. DISCUSSION ITEMS:

- a. Community Water System Risk and Resilience Assessment
- b. Community Water System Emergency Response Plan
  - Nate Ewanowski, Engineer, noted that the Village and Strand partnered to completed this assessment and response plan. Nate provided an overview of the resulting documentation. Abby Dinger-Zach asked about the second water tower that is in the Capital Improvement Plan. Is the security aspect part a low cost? Alan Wildman spoke of technology in all the Village buildings. Nick Lester asked about an efficient way to get into the manual mode with the technologies. Alan indicated that the Village does not have remote access at this time. It is planned that in January 2022 MFA will be in the place and cyber insurance coverage as well.

## 9. REPORTS

### a. Committees

**Police Commission, Court Commission, and Park and Receptions**

Craig Bender indicated that they took a tour of the new police station and that there were some delays in obtaining the proper siding – supply issue.

**Park and Recreation**

Park and Recreation met. Culver Park \$10.3 million is the 2022 goal. The sledding hill will be open at Culver Park as soon as we get some snow. 225 trees are planned for planting and they have submitted for more grants.

**Sewage Commission**

Will meet 12/15/21

**Board of Appeals**

Will meet in January

**Joint Review Board**

Met December 1, 2021 to review annual TID reports.

**Room Tax Committee**

Will meet next week.

**Ambulance Committee**

Will meet next year.

**a. Plan Commission**

Will meet January 3, 2022, with the Joint ET Committee.

**b. Engineer**

Working on the design for 2022 street projects and preparing for Public Involvement Meeting on December 16, 2021 regarding the projects.

**c. Director of Public Works/Utilities**

Dealt with the small snowfall and preparing for the high winds possible on 12/15/21.

**d. Administrator**

Alan Wildman mentioned that the Village Hall will be closed on December 24, 27 and 31 and that tax payments placed in the drop box on December 31 will be credited for that day.

**e. Village President**

Andrew Strathman wanted to give a shout out and thanks to the fine work that the PDS Utilities is doing by looping the electric distribution system so that in case of outages the power is back on in a timely fashion. President Cheryl Sherman wished everyone Happy Holidays.

**10. ADJOURNMENT**

Motion by Andrew Strathman, second by Abby Dinger-Zach to adjourn at 7:59p.m. Motion carried 7 – 0.

Respectfully Submitted, Laurie Helt, Administrative Assistant