



**PLANTING, MAINTENANCE AND REMOVAL OF TREES AND SHRUBS  
PERMIT APPLICATION**

No person, except upon order of the Village Forester, shall plant or remove, or do major alterations as determined by the Forester on a tree or shrub in the public right-of-way, terrace area or any public area or cause such act to be done by others without first obtaining a written permit for such work. There will be no charge for this permit. The following steps are required in order to plant or remove a tree within the public right-of-way, terrace area or any public area:

1. Review Title 4, Chapter 4, found at <https://www.prairiedusac.net/ordinances>
2. Mark the area where the tree is to be planted or removed.
3. Call Diggers Hotline by dialing 811.
4. Return this completed application to the Village Hall, 335 Galena Street.

**APPLICANT INFORMATION**

Applicant Name: \_\_\_\_\_ Date: \_\_\_\_\_

Property Address (or nearest address): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**CONTRACTOR INFORMATION (who is doing the work)**

Contractor Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Ownership (Please Check):  Individual  Trust  Partnership  Corporation  Other (specify): \_\_\_\_\_

**WORK INFORMATION**

Request to:  Plant  Remove  Other: \_\_\_\_\_

Species of Tree(s) To Be Planted or Removed: \_\_\_\_\_

Briefly describe what work is to be done (attached additional sheets and map if needed):  
\_\_\_\_\_  
\_\_\_\_\_

If planting a tree(s), it is understood that at some future date the tree(s) may be removed for street or utility construction, repair, or safety reasons at the permittee's risk. The Village of Prairie du Sac will not be held responsible for any damages sustained during street cleaning, snow operations or other Village activity. The applicant is responsible for the care and maintenance of the tree(s) covered by this permit. The applicant affirms that he/she has read Title 4, Chapter 4, Trees and Shrubs found at <https://www.prairiedusac.net/ordinances>.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Permit is  Approved  Denied Date: \_\_\_\_\_ (Expires six months from this date.)

Village Forester Signature: \_\_\_\_\_

Comments/Conditions: \_\_\_\_\_

Permit is  Approved  Denied Date: \_\_\_\_\_ (Expires six months from this date.)

Village Forester Signature: \_\_\_\_\_

Comments/Conditions: \_\_\_\_\_