

# GARBAGE & RECYCLING CONTAINER PLACEMENT AND INSTRUCTIONS

## PLACEMENT TIPS

- Make sure the arrows on the lids are pointing out towards the alley/curb line.
- Carts need to be at least three (3) feet from any fixed objects such as mailboxes, trees, streetlights, building or parked vehicles, and with a 2-3 foot gap between carts.
- Place the carts at the end of your driveway if possible, or on the boulevard with one (1) foot off the curb.
- If carts on boulevard are blocked in by cars, you may place carts in the street with the wheels against the curb, again with a three (3) foot clearance on either side.
- Position the cart on as level of a surface as possible.
- Lids need to be closed to a substantial degree.



## UNACCEPTABLE REFUSE/GARBAGE

- Yard waste
- Large furniture items that do not fit into container. IE: couches, chairs, mattresses, etc.
- Construction material. IE: cabinets, lumber, shingles, siding, carpet, etc.
- Electronics. IE: TVs, computers, VCR's, printers, etc.
- Appliances. IE: Washers, dryers, stoves, refrigerators, etc.

## ACCEPTABLE RECYCLES

- Plastics 1-7. Place loose in toter.
- Newspapers, Shiny inserts, Magazines, Phone books. Placed loose in toter (can be bagged or bundled).
- Shredded paper, office papers. Need to be placed in clear plastic bags and placed in the toter.
- Cardboard. Please break down before placing in the toter (cut into 2' x 2' squares).
- Aluminum and Tin. Place loose in toter.
- Glass. Jars and bottles of any color.

## UNACCEPTABLE RECYCLES

- Food waste
- Yard Waste
- Paper Plates
- Oils
- Ceramics and dishware
- Batteries
- Broken glass, windows and mirrors
- Construction materials
- Styrofoam, packing peanuts or bubble wrap
- MEDICAL WASTE

## COMMON REASON FOR MISSED COLLECTIONS

- Toter is not placed following the above guidelines.
- Toter is placed out after the designated collection time.
- Trash OR Recycles outside of the cart.
- Overfilled-lids need to be closed to a substantial degree.
- Placed on a snow bank.
- Contains unacceptable items such as listed above.

## SET OUT TIME

- On the day of collection, toters need to be placed out by 6:00 a.m.
- Do not set out more than 24-hours before day of collection.
- Toters need to be returned to storage location within 24-hours of your collection day.

## WINTER TIPS

- Clearing snow after each snowfall will make it easier to move your toter to its collection point.
- Clear a place at your collection point so toters sit flat.
- Toters **WILL NOT** be collected if placed on a snow bank.

