

Village of Prairie du Sac
Village Board Meeting
Minutes of Regular Meeting February 28, 2023

1. **CALL TO ORDER.** The Prairie du Sac Village Board met for their regular meeting on February 28, 2023, at the Prairie du Sac Village Hall, 335 Galena Street, Prairie du Sac, WI. Village President, Cheryl Sherman, called the meeting to order at 7:00 p.m.
2. **Roll Call.** Board Members present: Mike Gesicki, Craig Bender, Jim Witecha, Andrew Strathman, Lauri Meixelsperger (Virtual). Also present were Alan Wildman, Village Administrator, Troy Murphy, Director of Public Works/Utility, Laurie Helt, Deputy Clerk/Administrative Assistant, and Ryan Ruff, Strand Associates.
Nick Lester Excused.
3. **Public Notice of Agenda, deletions/corrections – (Strathman/Witecha) moved to approve agenda. Motion Carried.**
4. **Presentation of Minutes**
 - a. **February 14, 2023 – (Strathman/Bender) moved to approve minutes. Motion Carried.**
Sherman Abstained
5. **Public Comment (limited to 3 minutes) - None**
6. **Communications**
 - a. **Sauk Prairie Sewage Commission Minutes of January 11, 2023 - Recognized**
 - b. **Library Board Minutes of January 18, 2023 - Recognized**
 - c. **Sauk Prairie Airport, Inc. Minutes of January 18, 2023 – Recognized**
7. **Public Hearing**
 - a. **Special Assessments Against Benefitted Properties as follows: All properties having frontage on Winnie Avenue from Park Avenue to Water Street; and All properties having frontage on Holly Court from Grand Avenue to Broadway Street; and All properties having frontage on 7th Street from Grand Avenue to Broadway Street.**
No one was present for the public hearing. **(Strathman/Witecha) moved to close the public hearing at 7:03 p.m. Motion Carried.**
8. **Action Items**
 - a. **Consider Ordinance No. 2, Series 2023, To Restrict Glass Containers in Parks. (Bender/Gesicki) moved to approve ordinance. Motion Carried.**
 - b. **Consider Resolution No. 02-28-2023(a), Authorizing Street and Utility Improvements and Levying Special Assessments Against Benefitted Properties Re: Winnie Avenue, Holly Court, and 7th Street – Village Administrator, Alan Wildman explained the various ways that residents will be able to pay for these special assessments, including a 5-year plan on tax bill, immediate payment, or the 2023 tax bill option. (Strathman/Meixelsperger) moved to approve resolution. Motion Carried.**
 - c. **Consider Resolution No. 02-28-2023(b), Awarding 2023 Local Street Improvements Contract.** Ryan Ruff, Strand, advised the board that two bids were received, G-Pro Excavating, LLC of Montfort, WI came in with the winning bid of \$1,949,332. A calculated savings of \$50,000 in materials for the Village was achieved due to the Village’s advance purchase of water main material. Access to watermain materials appears to be improving slightly, which was due to years of COVID and supply chain issues. **(Strathman/Bender) moved to approve resolution. Motion Carried.**
 - d. **Consider Resolution No. 02-28-2023(c), Authorizing the Sale of \$1,300,000 General Obligation Promissory Notes of the Village of Prairie du Sac, Wisconsin.** Alan Wildman, Village Administrator, spoke regarding the 18-month loan period set up to be a draw down loan at 4.5% interest rate and that Ehlers has reviewed this loan as well. **(Strathman/Gesicki) moved to approve the resolution. Motion Carried.**
 - e. **Consider Resolution No. 02-28-2023(d), Awarding Proposal for Prairie du Sac Test Well for Well #5.** Village Administrator, Alan Wildman explained that several different sites were examined, and Marion Park was decided upon after much research. This well will be a building only as no bathrooms will be included and the well will be approximately 400-500 feet deep. It was felt that it is important to keep the Well #2 building intact. **(Strathman/Gesicki) moved to approve resolution. Motion Carried.**

- f. **Consider 2022 Audit Engagement Letter – Johnson Block CPAs.** The consensus among the Board was that Johnson Block CPAs has done a great job for the Village in the past. **(Bender/Strathman)** moved to approve the Audit Engagement Letter. **Motion Carried.**

9. **Discussion Items - None**

10. **Reports**

a. **Committee/Commission Reports**

Police Commission – Trustee Bender reported that one officer has resigned their position with the Sauk Prairie Police Department and that another one has retired and that the Police Commission will be meeting on March 8, 2023.

Parks – Trustee Bender advised that the Parks will be meeting in April.

Bar Buddies – Village Administrator Wildman recently attended the Bar Buddies meeting in which new officers were elected.

Joint Review Board – Trustee Gesicki reported that there has been no current action or meeting.

Economic Development Committee – Trustee Strathman advised that there will be an Economic Development Committee meeting soon.

- b. **Plan Commission** – Plan Commission scheduled for Monday, March 6, 2023, has been canceled.
- c. **Engineer’s Report** – Ryan Ruff, Strand, indicated that the design for Village Hall’s addition is coming together good and that a site plan will be available soon. Possible solar for this building was discussed and it was indicated that the infrastructure will be in place should solar be added in the future.
- d. **Director of Public Works/Utilities Report** – Troy Murphy indicated that last week’s snowfall and ice were challenging for the crew. Overall comments from the Board were that the department did a fantastic job with the streets and that the department received many compliments. It was also made known that the Village has used 250 tons of salt thus far this winter season.
- e. **Administrator’s Report** – Alan Wildman indicated that the Village had a 33% turn out for the recent February 21, 2023, Spring Primary Election. Information was given regarding the success of the new mountain bike trails in Veteran’s Park. A local group of 50+ individuals and many others have been utilizing these trails. A new agreement will be coming soon for consideration to include a bike park (pump track and skills track) at Veterans Memorial Park as well looking at grants through the DNR and some fundraising events. Wildman also spoke to the Board regarding the planned bike trail bridge with a planned start of construction slated for next year. Alan indicated that he will presenting before the Wisconsin Legislative Bi-Partisan Trails Caucus this Thursday at the State Capitol on the topic.

- f. **President’s Report – None**

11. **Adjourn: (Bender/Strathman)** moved to adjourn at 7:53 p.m. **Motion Carried**

Respectfully Submitted, Laurie Helt, Deputy Clerk/Administrative Assistant