

**Village of Prairie du Sac
Village Board Meeting
Minutes of Regular Meeting February 25, 2025**

1. **CALL TO ORDER.** The Prairie du Sac Village Board met for their regular meeting on February 25, 2025, at the Prairie du Sac Village Hall, 335 Galena Street, Prairie du Sac, WI. Village President, Andrew Strathman, called the meeting to order at 7:00 p.m.
2. **Roll Call.** Board Members present: Mike Gesicki, Andrew Strathman, Rich Judge, Lauri Meixelsperger, (virtual), Nick Lester, Jim Witecha (virtual), and Craig Bender. Also present were Alan Wildman Village Administrator, Troy Murphy Public Works Director, Niki Conway Clerk/Treasurer.
3. **Public Notice of Agenda, deletions/corrections – (Lester/Gesicki)** moved to approve agenda. **Motion Carried.**
4. **Presentation of Minutes**
 - a. **February 11, 2025 – (Judge/Bender)** moved to approve minutes. **Motion Carried.**
5. **Public Comment – None**
6. **Communications**
 - a. **Sauk-Prairie Airport Inc. Minutes of January 15, 2025 – Recognized**
 - b. **Library Board Minutes of January 15, 2025 – Recognized**
7. **Public Hearing:**
 - a. **Special Assessments Against Benefitted Properties as follows: All properties having frontage on 1st Street from Grand Avenue to Lincoln Avenue (limited to 3 minutes) – Alan Wildman, Village Administrator - Typo on letters going out to property owners, no assessment amount listed. Recommending postponing action item 8c. until the next meeting to get the corrected letters out.**
8. **Action Items**
 - a. **Consider Resolution No. 02-25-2025(a), Gratitude for Steve Haas – (Bender/Gesicki)** moved to approve. **Motion Carried**
 - b. **Consider Resolution No. 02-25-2025(b), Gratitude for Kent Straus – (Bender/Lester)** moved to approve. **Motion Carried**
Consider Resolution No. 02-25-2025(c), Authorizing Street and Utility Improvements and Levying Special Assessments Against Benefitted Properties Re: 1st Street – (Bender/Lester) moved to postpone. **Motion Carried.**
 - c. **Consider Resolution No. 02-25-2025(d), Awarding 2025 Public Works Projects Contract 1-2025 – Four bids received. Meise low bidder at approximately 1.3 million which are under the estimated engineering costs. (Bender/Gesicki)** moved to approve. **Motion Carried.**
 - d. **Consider Strand Task Order No. 25-02, Fieldstone II-Phase I Construction-Related Services – Meise is the contractor for Heffron. Project costs to be passed on to Heffron. (Lester/Judge)** moved to approve. **Motion Carried.**
 - e. **Consider Ordinance No. 2, Series 2025, Amendments to Title 10, Chapter 4 (Zoning) of the Code of Ordinance Related to Validity of Approvals, Tourist Rooming Houses, Beds and Breakfasts, and Mobile Business Establishments – Clarifies that after a permit is issued and if the zoning code is updated, project may comply with old code. Includes mobile businesses to not be permanent. Changing Bed and Breakfasts and Tourist Rooming Houses to comply with state statutes. Reviewed by Plan and ET and recommend approval. (Gesicki/Judge)** moved to approve. **Motion Carried.**
 - f. **Consider Ordinance No. 3, Series 2025, Amendments to Title 10, (Building Code) of the Code of Ordinances Relate to Plan Review of All Commercial Buildings – Request change**

from General Engineering for their staff to review both small and large Commercial Building Permits. *(Gesicki/Judge)* moved to approve. **Motion Carried.**

- g. Consider Resolution No. 02-25-2025(f), Authorizing First Amendment to Land Lease** – Current land lease with Spectrum Mid-America LLC expires this Friday at the water tower. Working on extending for 2 more years, \$2000 per month for the first year and \$2070 per month for the second year. *(Gesicki/Judge)* moved to approve. **Motion Carried.**
- h. Consider Resolution No. 02-25-2025(g), Resolving Claim of Unlawful Tax** – The unit owned by MOB on hospital land is a tax paying entity and was over assessed to include more land and square footage. An unlawful tax was submitted as clerical error. The assessor agrees with error and money to be refunded to taxpayer. *(Meixelsperger/Bender)* moved to approve. **Motion Carried.**
- i. Consider Disallowance of Claim of Melissa Laff** – Insurance claim should be denied by the village and is the responsibility of the contractor at the site of occurrence. *(Gesicki/Judge)* moved to approve. **Motion Carried.**

9. Discussion Item: *None*

10. Reports

- a. Committee/Commission Reports** – *None.*
- b. Plan Commission** – *None.*
- c. Engineer’s Report** – Road construction between April-June. Waiting on DOT for Water Street project. 50% complete with Industrial Park. Well Project to restart in late March.
- d. Director of Public Works/Utilities Report** – PW truck is here and dump truck to arrive in December.
- e. Administrator’s Report** – 25% turnout at Spring Primary. Improvements of left turn lanes on US 12 and County Hwy Z in 2026. Aerial fire truck arriving at end of March.
- f. President’s Report** – *None.*

10. Adjourn *(Gesicki/Judge)* moved to adjourn at 7:43 p.m. **Motion Carried.**

Respectively Submitted, Niki Conway, Clerk/Treasurer