

**Village of Prairie du Sac
Village Board Meeting
Minutes of Regular Meeting October 13, 2015**

1. **CALL TO ORDER.** The Prairie du Sac Village Board met for their regular meeting on October 13, 2015 at the Prairie du Sac Village Hall, 335 Galena Street in Prairie du Sac WI. Village President, Cheryl Sherman, called the meeting to order at 7:00 p.m.
2. **Roll Call.** Present were, Board Members: Eldor Fruehling, Craig Bender, Nick Lester, Lauri Meixelsperger, Cheryl Sherman, Andrew Strathman, and Ray Bolton. Also present, Alan Wildman Village Administrator.
3. **Public Notice of Agenda, deletions/corrections-** (*Fruehling/Bolton*) moved to approve agenda moving “e” before “a”. *Motion Carried.*
4. **Presentation of Minutes –**
 - a. **September 22, 2015 –** (*Lester/Bolton*) moved to approve minutes with correction. *Motion Carried.*
5. **Pre-Registered Citizens –** *None.*
6. **Communications-**
 - a. **Treasurer’s Report -** *Recognized*
7. **Action Items –**
 - a. **Consider Resolution #10-13-2015(a), Exemption From County Library Tax –** (*Strathman/Bender*) moved to approve resolution. *Motion Carried.*
 - b. **Consider Resolution #10-13-2015(b), Amendment #2 to Long Term Power Supply Contract with WPPI Energy –** (*Lester/Bolton*) moved to approve resolution. *Motion Carried.*
 - c. **Consider Resolution #10-13-2015(c), Filing of Water Rate Application with the Public Service Commission -** (*Lester/Bolton*) moved to approve resolution. *Motion Carried*
 - d. **Consider Resolution #10-13-2015(d), Adopting Sanitary Sewer Service Charges -** (*Meixelsperger/Strathman*) moved to approve resolution. *Motion Carried*
 - e. **Consider 2015-2016 Snowmobile Route Designation -** (*Fruehling/Strathman*) moved to approve route designation. *Motion Carried*
 - f. **Consider Sauk Prairie Municipal Court Use of Village of Prairie du Sac Credit Card –** (*Fruehling/Bolton*) moved to approve credit card use by Sauk Prairie Municipal Court. *Motion Carried*
 - g. **Consider Alcohol Retail License Application -** (*Bender/Bolton*) moved to approve alcohol retail license application subject to surrendering of current license. *Motion Carried*
 - h. **Consider Cigarette Retail License Application -** (*Bender/Bolton*) moved to approve cigarette retail license application subject to surrendering of current license. *Motion Carried*
8. **Discussion Items:**
 - a. **Budget Presentations to Village Board – Part II**
 - i. **General Government (Village Hall, Elections, Legal, Consultants) –** *Village Hall* – Majority of changes are related to personnel wages and benefits with a decrease in Village Hall staff due to decreasing need for overtime. Small increase with Assessor due to the new contract costs and leaving room for any additional costs that might come up. We signed up for a new program with WPPI for an every 6 month checkup to see how much money we have, keep track of warranties, and addressing security. *Consultants* – Amounts are for Strand and MDRoffers.
 - ii. **Public Works (Streets, Machinery, Snow & Ice, Trees, Refuse) –** *Streets* – Increase in benefits for transitioning a current part-time into full-time. Street lighting is being upgraded to LED and has a projected annual savings of \$12,000 but since adding additional street lights may not be that high of savings. Street lighting alternative funding was discussed. Increase in traffic control and street maintenance budgets.
 - iii. **Utility Funds (Sewer, Storm, Water, Electric) –** *Storm* – Increase to cover additional employee. *Water* – Water service leaks and galvanized pipes were discussed. *Electric* – WPPI

projections used. Increase for additional street lights and maintenance. Increase to cover additional employee. Meter reading discussed. There are approximately 10 electric meters yet to be replaced and 3 customers that opted out of AMI.

iv. Capital Projects Fund – List put forward by Public Works Committee discussed. Projects are Center Street from 4th to 9th, Grand Avenue from 9th to 13th and Water Street storm sewer repair. The 3rd Street future project was discussed. Public Works also needs \$33,100 for a new truck for the Parks Department. Debt service discussed.

9. Reports

a. Committee/Commission Reports -

1. **Administrative** – Met to discuss budget.
 2. **Parks** –Kiwanis, Rotary and Westwynde Homeowners’ Association will be adopting parks. Received recommendation from the committee for the new Recreation Program.
 3. **Board of Appeals** – Meeting on October 27th for a variance request.
 4. **IPC** – Went over Sauk Prairie Comprehensive Outdoor Recreation Plan and comprehensive plan update maps.
 5. **Recreation** – Went over basic business, making adjustment to budget. Currently in negotiations to take over the management of the Chuck Hall Memorial Field from the Village of Sauk City.
 6. **SCDC** – Did not meet but did have a meeting of a task force that is charged with recreating the brand of economic development in Sauk County.
 7. **Liaison** – Sent invitations for meeting that we are hosting on November 13th at the Blue Spoon at Noon.
- b. Plan Commission** – Considered the site plan and approved it for the Sauk Prairie Ambulance Commission. Went over comprehensive plan update maps.
- c. Engineer’s Report** –Surveying for Grand and Center projects and looking at sewer. During site plan for the Ambulance it was noted that there is no utility easement, will be working on that.
- d. Director of Public Works** – Finished flushing water system. Parks are closed. Leaf machine is up and running. The dam project is about complete.
- e. Administrator’s Report** – Covered in discussion items.
- f. Presidents Report** – None

10. Adjourn – (Lester/Bolton) moved to adjourn at 9:20. Motion Carried.

Respectfully Submitted,
Niki Conway
Clerk/Treasurer