

**Village of Prairie du Sac
Village Board Meeting
Minutes of Regular Meeting September 27, 2016**

1. **CALL TO ORDER.** The Prairie du Sac Village Board met for their regular meeting on September 27, 2016 at the Prairie du Sac Village Hall, 335 Galena Street in Prairie du Sac WI. Village President, Cheryl Sherman, called the meeting to order at 7:02 p.m.
2. **Roll Call.** Present were Board Members: Eldor Fruehling, Craig Bender, Nick Lester, Lauri Meixelsperger, Cheryl Sherman, Andrew Strathman, and Ray Bolton. Also present, Alan Wildman Village Administrator and Niki Conway Clerk/Treasurer.
Meixelsperger arriving at 7:02
3. **Public Notice of Agenda, deletions/corrections - (Bender/Strathman)** moved to approve agenda. *Motion Carried.*
4. **Presentation of Minutes –**
 - a. **September 13, 2016 – (Strathman/Bolton)** moved to approve minutes with corrections. *Motion Carried.*
5. **Approval of Vouchers – (Fruehling/Strathman)** moved to approve vouchers. *Motion Carried.*
6. **Pre-Registered Citizens – None.**
7. **Communications-**
 - a. **Kathie Breunig, 1020 Eagle View Ct. – Recognized**
 - b. **Tim Fenner, Village Attorney – Recognized**
 - c. **Sauk-Prairie Sewerage Commission (minutes) – Recognized**
 - d. **Sauk-Prairie Airport, Inc. (minutes) - Recognized**
8. **Action Items –**
 - a. **Consider 2016-2017 Snowmobile Route Designation – Same as last year.** (*Fruehling/Lester*) moved to approve route. *Motion Carried*
 - b. **Consider Resolution #09-27-2016(a), Authorizing Community Development Investment Grant Application-River Arts, Inc. – Sherman** thinks that this is a good idea. (*Meixelsperger/Strathman*) moved to approve resolution. *Motion Carried.*
 - c. **Consider Resolution #09-27-2016(b), Sauk Prairie Against Hunger Month – (Strathman/Bender)** moved to approve resolution. *Motion Carried.*
 - d. **Consider Resolution #09-27-2016(c), Release of Claims-Vertical Limit Construction – Work** needed to be done on an item that was not in the approved plan which resulted in the need to have a coating applied to that item. (*Strathman/Bolton*) moved to approve resolution. *Motion Carried.*
 - e. **Consider Claim for Recovery of Unlawful Taxes – Wollersheim Winery, Inc.** - Winery has property in the village and the Town of Roxbury; however the personal property is only in town of Roxbury. For 2014 and 2015, the Winery was

double taxed for the village and the town for personal property. This meets definition of unlawful tax. We will submit chargeback with DOR and add to next year's levy. (*Strathman/Bolton*) moved to approve the claim for recovery of unlawful taxes. *Motion Carried.*

- f. **Consider Alcohol Operator License(s) – None.**

9. Discussion Items –

a. Budget Presentation to Village Board – Part I

i. **Public Safety (Ambulance, Fire, Police) –** *Ambulance*-No final number yet. Kevin states that there are staffing and funding issues nationwide. There are more calls than last year. Will need to start hiring part time EMT's, requesting 5. Due to this, the budget has come up short. Recommending an increase per capita to \$8.35. Also looking to offer health insurance for the part timers. *Fire* – Looking to increase the VP wage \$100. Utilities are down. Overall operation increase of \$600. Capital request of \$20,000 for gear washer/dryer. *Police*- Increase of .78% from PdS over last year. Total increase is about \$23,000. 50% to be received in grants. Biggest decrease in fuel, health, telephone, and workman's comp insurance. 2.5% increase in wages and increase in retirement. Capital budget includes a vest purchase and a request of \$2676 from PdS for the switching of vehicles.

ii. **Culture & Recreation (Library, Parks, Recreation, Organizations) –** *Library*-County revenue has increased significantly this year. Majority of library increase are wages. Capital request is stone coping on roof. Requesting \$10,806 from Village of Prairie du Sac. *Recreation* – Allocation for village is \$19,100. Reclassification in insurance-\$8000 increase, \$2500 for audit, and \$5500 for mapping comp outdoor rec plan. *Airport* – Increase \$500 from 2016.

iii. **(SCDC, Plan Commission) –** *SCDC* - New transitional board in place. 2017 budget is \$220,000. There is not a formula as there was in past to figure out donation amounts. Want to leave this up to the donators. Role of new Executive Director will be to keep communication going with everyone. *Plan Commission* – No Change.

iv. **Contingency –** *Comp Plan* – Decrease of \$2000 which will be coming to an end. *Zoning Board of Appeals* – Increase for training.

10. Reports

a. Committee/Commission Reports -

1. **Parks** – Recommendations on recreation.
2. **Ambulance** – Evert did interviews with volunteers. There is hail damage to new building, there before we had it. Staffing issues. Creating personnel handbook.
3. **Library**-Budget Discussion.
4. **Police** – Budget discussion. Gift and Gratuity policy developed.
5. **Rec** – Budget Discussion. Westwynde and Derleth Parks most interest in survey.
6. **SCDC**-Each Board Member was given a handful of businesses to ask for support.

b. **Plan Commission**- None.

c. **Engineer's Report** – Still waiting on well #4.

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- d. **Director of Public Works** – Pumping chlorine. Flushing started today, everything looks good. Chlorine to run until live tap done on PF for Pines.
- e. **Administrator’s Report** – None.
- f. **Presidents Report** – None.

11. Adjourn – (*Bender/Bolton*) moved to adjourn at 8:46. **Motion Carried.**

Respectfully Submitted,
Niki Conway
Clerk/Treasurer