

**Village of Prairie du Sac
Village Board Meeting
Minutes of Regular Meeting August 12, 2014**

1. **CALL TO ORDER.** The Prairie du Sac Village Board met for their regular meeting on August 12, 2014, at the Prairie du Sac Fire Station, 855 17th Street in Prairie du Sac WI. Village President, Cheryl Sherman called the meeting to order at 7:00 p.m.
2. **Roll Call.** Present were, Board Members: Eldor Fruehling, Nick Lester, Cheryl Sherman, and Andrew Strathman. Also present, Alan Wildman Village Administrator and Niki Conway Clerk/Treasurer. *Meixelsperger and Bender Excused.*
3. **Public Notice of Agenda, deletions/corrections-** (*Strathman/Bolton*) moved to approve agenda. **Motion Carried.**
4. **Presentation of Minutes –**
 - a. **July 22, 2014 –** (*Lester/Fruehling*) moved to approve minutes. **Motion Carried.**
Strathman and Bolton Abstain.
5. **Pre-Registered Citizens –** None.
6. **Communications-**
 - a. **Treasurer’s Report –** *Recognized.*
 - b. **Focus on Energy – Participation Report –** *Recognized*
7. **Action Items -**
 - a. **Consider Water Street Façade Loan (Chamber) – Todd Baker, Eagle Inn, 655 Water Street –** Plan approved with the condition of changing the gooseneck lighting. \$29,179 is the total value of project- \$20,000 of deferred interest and payment and \$9179 of revolving loan funds. (*Fruehling/Bolton*) moved to approve loan. **Motion Carried.**
 - b. **Consider Prairie Street Path Extension Bids –** Two bids received. Meise was low bidder at \$281,362 however Strand found a discrepancy, unit prices did not match total. Strand and Fenner recommend award bid at \$234,162 (unit pricing added up). State law says the contractor can’t correct bid. If Meise decides not to do it he could be required to surrender bid bond of 10%. Village would need to re-bid project which could cost the village about \$10,000. Concern that the other bidder could file a complaint if we award bid at \$281,362. Meise suggested just re-bidding concrete work. It could take 3 to 4 more weeks for re-bidding process. (*Bolton/Fruehling*) moved to reject all bids and re-bid project in the spring. **Motion Carried.**
 - c. **Consider Strand Associates, Inc. Task Order 14-01, Broadway Street Reconstruction –** Wildman stated the task order for engineering services includes the reconstruction of Broadway Street from 7th Street to Lueders Road and the installation of sidewalk along 13th Street between Broadway Street and Grand Avenue. (*Lester/Strathman*) moved to approve Task Order 14-01. **Motion Carried.**
 - d. **Consider Resolution #08-12-2014(a), Addendum #1 – Administrative Services Agreement, Sauk-Prairie Joint Sewerage Commission –** Wildman stated this extends the current agreement that is set to expire in October and includes increases in the fees paid to the Village by the Commission of administrative services. (*Fruehling/Strathman*) moved to approve Resolution #08-12-2014(a). **Motion Carried.**
 - e. **Consider Fireworks Permit, 225 Grand Avenue, Sauk Prairie Chamber of Commerce –** Per the permit application, the fireworks will be the same as last year as far as location and size of shell. Wildman relayed that the Chamber also request the Board consider waiving the fireworks permit fee. (*Strathman/Lester*) moved to grant the fireworks permit to the Chamber and waive the fireworks permit fee. **Motion Carried.**
 - f. **Consider Alcohol Retail/Operator License Application(s) –** (*Strathman/Bolton*) moved to grant the licenses as presented. **Motion Carried.**

- g. **Consider Resolution #08-12-2014(b), Recognizing the 65th Anniversary of the Sauk Prairie Police Department – (Fruehling/Bolton)** moved to approve Resolution #08-12-2014(b). **Motion Carried.**

8. Discussion Items –

- a. **Prairie du Sac Fire Department** – Chief Hambrecht welcomed the Board to the fire station. Chief Hambrecht gave examples of how the station is used for community safety beyond the fire department through hunting, boating and ATV safety classes. Bolton inquired if the personal protection equipment had been purchased as authorized by the 2014 Budget. Chief Hambrecht answered yes. Bolton asked as to the number of volunteers the department currently has. Chief Hambrecht stated that they are currently down 3 from their authorized 40 members. Chief Hambrecht offered tours of the station at the conclusion of the meeting.

9. Reports

a. **Community/Commission Reports -**

1. **Economic Development** – The Chamber is working on an economic empowerment program with the Sauk Prairie School District looking at manufacturing careers. The Chamber is also looking at ways the Chamber and municipalities can partner on economic development. Strathman asked if any Board members would be interested in a 3 hour training session put on by MadRep on economic development.
 2. **BOR** – Met on August 6th and receiving no objections to the assessment roll adjourned for the year.
 3. **Great Sauk Trail Commission** – Postponed decision on Town of Sumpter who has not signed the agreement. Bolton recommends a vote to not allow Sumpter on the Commission if they do not sign the agreement. Stakeholders letters will be mailed out August 24, 2014 and a public meeting is planned.
 4. **Rec** – Regular business. The Commission is eager for the formation of the outdoor recreation plan. The new gymnastics program is very popular.
 5. **SCDC** – Developed an evaluation process. UW-Extension will be assisting SCDC with their visioning process.
 6. **Room Tax** – Reviewed the Chambers report on the use of room tax dollars and discussed a possible increase in the room tax, which will need approval by the municipal boards.
- b. **Plan Commission-** Site Plan and Conditional Use Permit approvals for the new elementary school, new daycare on 17th Street and Eagle Inn's outdoor alcohol area.
- c. **Engineer's Report** – Work on the boat launch will begin soon.
- d. **Director of Public Works** – No report.
- e. **Administrator's Report** – Sauk Prairie Night Out was last night. Closing on 560 Park Avenue is scheduled for August 27, 2014.
- f. **Presidents Report** – None.

- 11. Adjourn - (Strathman/Bolton)** moved to adjourn at 8:05 P.M. **Motion Carried.**

Respectfully Submitted,
Niki Conway
Clerk/Treasurer