

**Village of Prairie du Sac  
Village Board Meeting  
Minutes of Regular Meeting February 24, 2015**

1. **CALL TO ORDER.** The Prairie du Sac Village Board met for their regular meeting on February 24, 2015 at the Prairie du Sac Village Hall, 335 Galena Street in Prairie du Sac WI. Village President, Cheryl Sherman, called the meeting to order at 7:00 p.m.
2. **Roll Call.** Present were, Board Members: Eldor Fruehling, Craig Bender, Nick Lester, Lauri Meixelsperger, Cheryl Sherman, Andrew Strathman, and Ray Bolton. Also present, Alan Wildman Village Administrator and Jennifer Evert Deputy Clerk.  
*Bolton arriving at 7:03.*
3. **Public Notice of Agenda, deletions/corrections-** (*Strathman/Bender*) moved to approve agenda. **Motion Carried.**
4. **Presentation of Minutes –**
  - a. **February 10, 2015 –** (*Strathman/Bender*) moved to approve Minutes with corrections. **Motion Carried.**
5. **Approval of Vouchers –** (*Strathman/Lester*) moved to approve vouchers. **Motion Carried.**
6. **Pre-Registered Citizens –** *None.*
7. **Communications-**
  - a. **Sauk Prairie Sewer Commission -** *Recognized*
  - b. **Sauk Prairie Airport –** *Recognized*
  - c. **Schedule of Fees –** *Recognized*
8. **Public Hearing –**
  - a. **Special Assessments on Broadway Street (7<sup>th</sup> to Lueders) & 13<sup>th</sup> Street (Broadway to Grand)**  
Notice of proposed special assessments were mailed to property owners.  
*Liz McPhee, 310 13<sup>th</sup> St, PdS* – Questioned the cost differences of the different driveway approaches, how they were assessed and why the Village doesn't pay for this. Alan Wildman explained the cost difference and that one of the driveway approaches are split 4 ways. When the project is done verification will be done and prices will be adjusted based on actual cost. Cheryl Sherman stated that the homeowner used to pay for all costs but it was changed since no one but the home owner benefits from the driveway approach. Payment options were discussed.  
*Rose Lamberty, 1240 Grand Ave, PdS* – Would like to save the blue spruce on the corner of Grand and 13<sup>th</sup> and is wondering if they could just remove the lower limbs to about 7 feet. Pat Drone will contact her once the sidewalk is staked out. She would like to possibly redo the whole driveway at the time of construction. Alan Wildman suggested that she discuss that with the contractor when they are on site.  
*Kiersten Wienholtz, 380 13<sup>th</sup> St, PdS* – Has concerns about the accessibility of the driveway at all times because there are disabled and elderly people living in the home. Alan Wildman stated that the contractors will give them notification as much in advance as possible when they need to close the drive.  
*Cindy Jackson, 1040 14<sup>th</sup> St, PdS* – Concerned that EMS will not be able to get to disabled and elderly in the event of an emergency. Cheryl Sherman stated if they receive a call they will get there.  
*Jan Wienholtz, 380 13<sup>th</sup> St, PdS* – During the last construction she could not get into her driveway and had to walk from Broadway for a week. She has health issues and cannot walk that far. Cheryl Sherman informed her that it will be different because curb and gutter is not being replaced on 13<sup>th</sup> Street. Cheryl stated that we will address the fact that there are people with health issues at that residence and to be considerate of that.  
*(Fruehling/Lester)* moved to close public hearing. **Motion Carried.**

**9. Action Items –**

- a. **Consider Resolution #02-24-2015(a), Local Roads Improvement Program State/Municipal Project Agreement** – We had been approved for LRIP money of \$19,062.97 for 3<sup>rd</sup> St and requested to substitute that project for Broadway. The vehicle counts on Broadway were 1,000/day which are low enough that we do not need to add bike lanes for a LRIP Project. The DOT has approved our substitution. (*Fruehling/Bolton*) moved to approve resolution. *Motion Carried.*
- b. **Consider Resolution #02-24-2015(b), Declaring Special Assessments – Broadway Street & 13<sup>th</sup> Street** – Letters will go out at the completion of the project with payment options. Payments may be made over 5 years @ 4.25% if not less than \$100. (*Bolton/Strathman*) moved to approve resolution. *Motion Carried.*
- c. **Consider 2015 Public Works Improvement Bids** – 8 bids were received for the path along Prairie Street, reconstruction of Broadway Street, 13<sup>th</sup> Street sidewalk and the traffic light at 13<sup>th</sup> Street and Prairie Street. The low bidder was Meise Construction, Inc. with a bid of \$1,468,907.63. They have done well with previous projects. (*Strathman/Bolton*) moved to award the bid to Meise Construction, Inc. *Motion Carried.*
- d. **Consider Ordinance #2, Series 2015, Fire Department Access to Buildings and Hazardous Materials Information** – This will remove the current exemption for commercial buildings of less than 5000 square feet from the required installation of fire access boxes and will give them until 2018 to comply. This will allow the fire department to enter in the event of a call without breaking down expensive commercial front doors. There will be a plan review and the fire inspector will discuss the hazardous material reports that will be filed with the fire department. (*Fruehling/Strathman*) moved to approve ordinance. *Motion Carried.*
- e. **Consider Request to Operate a Farmer’s Market on Village Land – Sauk Prairie Farmers Market, LLC** – Fritz Dohm was present and stated set up will start at 7:30 a.m. and the vendors will start selling at 8:30 a.m. Cheryl Sherman noted that the charges to the vendors were \$12/month or \$75 for the season. Vendors are responsible for own liability insurance and all have to comply with the State. Fritz & Sue Dohm clean and keep the \$50 fee if the vendors do not clean up after themselves. Cheryl Sherman would like them to unload their vehicles and then move them further down so that parking will not be an issue. Ray Bolton asked if there were any issues with the new Hot Yoga Studio going in. Fritz was unaware of this and was given the information to contact the owner. (*Fruehling/Bender*) moved to approve Farmer’s Market. *Motion Carried.*

10. **Discussion Items:** None.

## 11. Reports

### a. Community/Commission Reports -

1. **Economic Development** – Working on general business review and changes on strategic plan. Making business calls and doing face to face surveys.
2. **Parks** – Kiwanis and Rotary were present at meeting to discuss park adoptions. Approved new park equipment at the Boat Launch, Florence and Blanchard Parks. Gave recommendation for sign at the Boat Launch.
3. **Ambulance** – Building Committee Meeting tomorrow night.
4. **Airport** – Minutes enclosed.
5. **Library** – Discussed DPI annual report, library system report, trust fund, wish list items and exterior signage.
6. **Police** – Bar Buddies had a presentation. Funding options were discussed and may look into potential advertisers for the vehicles. State funding will be cut after 4 years. The Police Chief stated that for one month there were no DWIs.
7. **Great Sauk Trail** – Meeting at the end of March. Public Hearing will be in April. Plans have been revised. Working on grants.

8. **Recreation** – None.
9. **Sauk County Development Corporation** – Met last week.
10. **Bar Buddies** – See Police report.

- b. **Plan Commission** – None.
- c. **Engineer's Report** – Working on the Public Works projects and the 100 Washington Street project.
- d. **Director of Public Works** – Water leak on Water Street and it will be closed between Broadway and Washington.
- e. **Administrator's Report** – Field work for the audit was complete on February 11<sup>th</sup>. They were here for 3 days. Should receive the audit report in July or August.
- f. **Presidents Report** – Received a call from Carrie with the auditors while they were here.

**10. Adjourn** – (*Fruehling/Lester*) moved to adjourn at 7:45. **Motion Carried.**

Respectfully Submitted,  
Jennifer Evert  
Deputy Clerk