

CHAPTER 4

Trees and Shrubs

§ 4-4-1	Statement of Policy and Applicability of Chapter
§ 4-4-2	Adoption of State Statutes
§ 4-4-3	Definitions
§ 4-4-4	Authority of Village Forester
§ 4-4-5	Permit for Planting, Maintenance and Removal of Trees and Shrubs
§ 4-4-6	Planting of Trees and Shrubs
§ 4-4-7	Planting of Certain Species Restricted
§ 4-4-8	Trimming / Pruning
§ 4-4-9	Trees and Shrubbery Obstructing View at Intersections or View of Traffic Signs
§ 4-4-10	Removal of Trees and Stumps
§ 4-4-11	Prohibited Acts
§ 4-4-12	Penalties
§ 4-4-13	Abatement of Tree Disease Nuisances
§ 4-4-14	Assessment of Costs of Abatement
§ 4-4-15	Appeal From Determinations or Orders

SEC. 4-4-1 STATEMENT OF POLICY AND APPLICABILITY OF CHAPTER.

- (a) **INTENT AND PURPOSE.** It is the policy of the Village to regulate and establish policy for the control of planting, removal, maintenance and protection of trees and shrubs in or upon all public areas and terrace areas of the Village. By this regulation, the Village intends to
- (1) prohibit the undesirable and unsafe planting, removal, treatment and maintenance of trees and shrubs located in public areas;
 - (2) establish and maintain appropriate diversity in tree species and age classes;
 - (3) guard all trees and shrubs both public and private within the Village against the spread of disease, insects or pests; and
 - (4) provide a stable and sustainable urban forest.
- (b) **APPLICATION.** The provisions of this chapter shall apply to trees and shrubs growing or hereafter planted in or upon public areas and terrace areas and also to all trees and shrubs growing or to be planted in or upon any private premises which shall threaten the life, health, safety or welfare of the public or of any public areas.

SEC. 4-4-2 ADOPTION OF STATE STATUTES.

Sections 27.09 and 86.03, Wis. Stats., are hereby adopted and incorporated herein by reference.

State Law Reference: Sections 27.09 and 86.03, Wis. Stats.

SEC. 4-4-3 DEFINITIONS.

Whenever the following words or terms are used in this chapter, they shall be construed to have the following meanings:

- (a) ALTERATION. "Alteration" means to take action by cutting or pruning any tree, or by filling, surfacing, grading, compacting, or changing the drainage pattern of the soil around any tree in a manner that threatens to diminish the vigor of the tree. For the purpose of this Chapter, alteration does not mean normal seasonal trimming, shaping, thinning, or pruning of a tree necessary to its health and growth.
- (b) BOULEVARD. "Boulevard" shall mean the non-paved areas between two portions of a street, the two portions being utilized for traffic in opposite directions, said non-paved area containing vegetation, trees, or shrubs.
- (c) CLEAR-SITE TRIANGLE. "Clear-Site Triangle" means a triangle formed by the curb lines of two intersecting right-of-ways and a third line connecting the curb lines a distance of 35 feet from the point at which the curb lines intersect at corners of street, alleys and highways.
- (d) EVERGREEN TREE. "Evergreen Tree" shall mean any woody plant normally having one stem or trunk and bearing foliage in the form of needles and crowns which extend from ground level throughout entire height.
- (e) PERSON. "Person" shall mean person, firm, association or corporation.
- (f) PUBLIC AREAS. "Public Areas" includes all public parks and other lands owned, controlled or leased by the Village except the terrace areas.
- (g) PUBLIC TREES AND SHRUBS. "Public Trees and Shrubs" means all trees and shrubs located or to be planted in or upon public areas.
- (h) PUBLIC NUISANCE. "Public Nuisance" means any tree or shrub or part thereof which by reason of its condition interferes with the use of any public area; infected with a plant disease; infested with injurious insects or pests; injurious to public improvements or endangers the life, health, safety or welfare of persons or property.
- (i) TERRACE AREAS. "Terrace areas" means the land between the normal location of the street curbing and sidewalk. Where there is no sidewalk, the area from the curb line to the edge of the right-of-way shall be deemed to be a terrace area for the purpose of this Chapter.
- (j) SHRUBS. "Shrub" shall mean any woody vegetation or a woody plant having multiple stems and bearing foliage from the ground up.
- (k) TREE. "Tree" shall mean any woody plant, normally having one stem or trunk bearing its foliage or crown well above ground level to heights of sixteen feet or more.
- (l) VILLAGE. "Village" means the Village of Prairie du Sac, Wisconsin.

SEC. 4-4-4 AUTHORITY OF VILLAGE FORESTER.

- (a) The Director of Public Works/Utilities shall carry out the provisions of this section. The Director may designate a municipal employee to perform the duties of Forester under Ch. 27, Wis. Stats., and may authorize such Forester to perform the duties and exercise the powers imposed on the Board by this Chapter.
- (b) The Village Forester or his/her authorized representative may enter upon private premises at all reasonable times for the purpose of examining any tree or shrub located upon or over such premises and carrying out any of the provisions of this Chapter.

SEC. 4-4-5 PERMIT FOR PLANTING, MAINTENANCE AND REMOVAL OF TREES AND SHRUBS.

- (a) PERMIT REQUIRED. No person, except upon order of the Village Forester, shall plant or remove, or do major alterations as determined by the Forester on a tree or shrub in the public right-of-way terrace area or any public area or cause such act to be done by others without first obtaining a written permit for such work from the Village Administrator as herein provided.
- (b) PERMIT EXEMPTIONS. No permit shall be required to cultivate, fertilize or water trees or shrubs. No permit is necessary to plant trees inside the property line.
- (c) PERMIT REQUIREMENTS AND CONDITIONS. If the Village Forester determines that the proposed work or planting described in an application for a permit is necessary and in accord with the purposes of this Chapter taking into account the safety, health and welfare of the public, location of utilities, public sidewalk, driveways and street lights, general character of the area in which the tree or shrub is located or proposed to be located, type of soil, characteristics and physiological need of the genus, species and variety of tree or shrub, the Village Administrator shall have the Forester issue a permit to the applicant.
- (d) PERMIT FORM; EXPIRATION, INSPECTION. Every permit shall be issued by the Village Forester on a standard form and shall include a description of the work to be done and shall specify the genus, species and variety, size, nursery grade and location of trees or shrubs to be planted, if any. Any work under such permit must be performed in strict accordance with the terms thereof and the provisions of this Chapter. Permits issued under this section shall expire six months after date of issuance. There will be no charge for this permit.
- (e) PERMITS TO PUBLIC UTILITIES
 - (1) Whenever a permit is issued under this Section to a public utility to remove, trim, prune, cut, disturb, alter or do surgery on any public tree or shrub, the Village Forester shall limit the work to be done to the actual necessities of the utility and may assign an inspector to supervise the work done under the provisions of the permit. The expense of such inspection or supervision shall be charged to the utility at the usual Village rate.
 - (2) A public utility may secure an annual working agreement with the Village Forester's office which gives the Village Forester the authorization to supervise and direct work done associated with trees and shrubs.

SEC. 4-4-6 PLANTING OF TREES AND SHRUBS.

- (a) PLANTING.
 - (1) The size and genus, species and variety of trees and shrubs to be planted in public areas and boulevards and the manner of planting shall be submitted to the Village Forester for approval before commencement of such work. The permit application process is required in Section 4-4-6.
 - (2) There shall be a minimum distance of sixteen (16) feet and a recommended distance of twenty-five (25) to fifty (50) feet between terrace area trees depending upon the size of tree and other factors. Terrace trees shall be planted equal distance between the sidewalk or proposed sidewalk and back of the curb or proposed back of curb. In terrace areas less than three feet wide planting will not be permitted.
 - (3) Pine or fir trees shall not be planted in a terrace area.

- (b) UNLAWFULLY PLANTED TREES. Trees, plants or shrubs planted within any terrace or planting easement without the authorization and approval of the Forester may be removed. The Forester shall notify the abutting owner in writing, listing the unlawfully planted trees, plants or shrubs, ordering their removal, and establishing a reasonable time within which such removal shall be accomplished. In the event that removal is not to be accomplished within the time specified, the Village may remove such trees, plants or shrubs and assess the costs thereof to the owner.
- (c) FRAMES. Any person, adjacent to whose land any shade or ornamental tree or shrub is growing in any street, may, for the purpose of protecting such tree or shrub, surround the same with a suitable box or frame for protection, but all such work shall be performed under the supervision and direction of the Village Forester.

SEC. 4-4-7 PLANTING OF CERTAIN SPECIES RESTRICTED.

- (a) COTTONWOOD AND BOX ELDER TREES PROHIBITED. No person shall plant or maintain within the Village any female tree of the species Populus Deltoides, commonly called the "Cottonwood," or any tree commonly called the seed-bearing Box Elder or Acer Negundo, which may now or hereafter become infested with Box Elder bugs, and such trees are hereby declared a nuisance. Any person having any such trees on his/her premises shall cause the same to be removed. If any owner shall fail to remove any such tree within thirty (30) days after receiving written notice from the Village Forester, the Village Forester shall cause the removal of such tree and report the full cost thereof to the Village Administrator who shall place such charge upon the next tax roll as a special charge against the premises.
- (b) PLANTING OF CERTAIN TREES RESTRICTED. No person shall hereafter plant any Catalpa, Chinese Elm, White Poplar, Lombardy Poplar, or any fruit or nut tree in or upon any public street, parkway, boulevard or other public place within the Village unless the Village Forester shall first secure written permission from the Village Forester, who shall not approve any such planting if in his/her opinion said tree will constitute a nuisance to the public or adjoining property owners or interfere with the safety of the public or the operation of any sewer or water system. The Village Forester shall cause the removal of any tree planted in violation of this subsection pursuant to provisions established in 4-4-10.

SEC. 4-4-8 TRIMMING/PRUNING.

- (a) Trees and shrubs standing in or upon any boulevard, public areas, terrace areas, or upon any private premises adjacent to any public right-of-way or public areas shall be kept trimmed so that the lowest branches projecting over the public street or alley provide a clearance of not less than fourteen (14) feet. The Village Forester may waive the provisions of this Section for newly planted trees if the Village Forester determines that they do not interfere with public travel, obstruct the light of any street light or endanger public safety.
- (b) The necessity of the pruning shall be determined by the Village Forester.
- (c) Clearance from sidewalk to lower branches shall not be less than ten (10) feet. All trees standing upon private property in the Village, the branches of which extend over the line of the street, shall be trimmed so that no branch shall grow or hang

over the line of the sidewalk lower than ten (10) feet above the level of the sidewalk. No tree shall be permitted to grow in such a manner as to obstruct the proper diffusion of light from any public lamp.

SEC. 4-4-9 TREES AND SHRUBBERY OBSTRUCTING VIEW AT INTERSECTION OR VIEW OF TRAFFIC SIGNS.

- (a) Notwithstanding any other provision of this Chapter, no person shall maintain, plant or permit to remain on any private or public premises situated in the clear sight triangle of the intersection of two or more streets or alleys in the Village, any hedge, tree, shrub, or other growth which may obstruct the view of the operator of any motor vehicle or pedestrian approaching such intersection. For purposes of this paragraph only, any hedge, shrub, fences, signs or other structures, man-made or otherwise, which exceeds 4 feet in height, from the ground or tree branches, signs or other structures, man-made or otherwise, which hang below a height of 10 feet above the ground, that are situated in the clear sight triangle, shall be deemed in violation of this paragraph.
- (b) It is unlawful for any person to plant, cause to grow, allow to grow, or maintain any trees, bushes, shrubbery or vegetation of any kind which is an obstruction to the clear and complete vision of any traffic sign in the Village. It shall be the duty of every owner of such tree, bush, shrubbery or vegetation to remove such obstruction.
- (c) Any shrub, tree or other plant which obstructs the view in the clear site triangle, or the view of a traffic sign, shall be deemed to be dangerous to public travel and the Forester shall notify the property owner in writing, describing the conditions, stating the steps necessary to correct the conditions, and establishing a reasonable time within which the corrective steps shall be taken. In the event that effective steps are not taken within the time specified, it shall be lawful for the Village to abate these conditions to the extent necessary to assure compliance with the foregoing requirements, and the costs thereof shall be assessed to the owner.

SEC. 4-4-10 REMOVAL OF TREES AND STUMPS.

- (a) **DANGEROUS, OBSTRUCTIVE AND INFECTED TREES.** Any tree or part thereof, whether alive or dead, located on private property, which the Village Forester shall find to be infected, hazardous or a nuisance so as to endanger the public or other trees, plants or shrubs growing within the Village, or to be injurious to sewers, sidewalks or other public improvements, shall be removed, trimmed or treated by the owner of the property upon or adjacent to which such tree or part thereof is located. The Village Forester subject to Section 4-4-6 shall give written notice to said owner to remedy the situation which shall be served personally or posted upon the affected tree. Such notice shall specifically state the period of time within which the action must be taken, which shall be within not less than twenty-four (24) hours nor more than fourteen (14) days as determined by the Village Forester on the basis of the seriousness of the condition of the tree or danger to the public. If the owner shall fail to remove, treat or trim said tree within the time limited, the Village Forester shall cause the tree to be removed, treated or trimmed and shall report the full cost thereof to the Village Administrator, who shall thereupon enter such cost as a special charge against the property.

- (b) It shall be the decision of the Village Forester to remove any tree located in public or terrace areas, which is diseased, endangering private or public property or interferes with public utilities or improvements to the extent that any alteration of the tree will not remedy the problem.
- (c) In cutting down trees located in public and terrace areas, the tree must be removed with the root stump grubbed out, or ground out to a depth of at least nine inches below grade measured in a straight line; normal grade of sidewalk to top of nine inches below grade measured as a straight line, normal grade of sidewalk to top of curb. All wood and debris must be removed from the street prior to the end of each working day and all holes shall be filled to normal grade level with topsoil as soon as practicable.

SEC. 4-4-11 PROHIBITED ACTS.

- (a) **DAMAGE TO PUBLIC TREES.** No person shall, without the consent of the owner in the case of a private tree or shrub, or without written permits from the Village Forester in the case of a terrace area tree, public tree or shrub perform or cause to be done by others any of the following acts:
 - (1) Secure, fasten or run any rope, nail, wire, screw, unprotected electrical installation or other device or material to, around, or through a tree or shrub.
 - (2) Break, injure, mutilate, deface, kill or destroy any tree or shrub or permit any fire to burn where it will injure any tree or shrub.
 - (3) Permit any toxic chemical, gas, smoke, oil or other injurious substance to seep, drain, or be emptied upon or about any tree or shrub, or place cement or other solid substance around the base of the same.
 - (4) Remove any guard, stake or other device or material intended for the protection of any tree or shrub, or close or obstruct any open space about the base of any tree or shrub designed to permit access of air, water and fertilizer.
 - (5) Attach any sign, poster, notice, or other object on any tree, or fasten any guy wire, cable, rope, nails, screws, or other device to any tree; except that the Village may tie temporary "no parking" signs to trees when necessary in conjunction with street improvement work, tree maintenance work, or parades.
 - (6) Cause or encourage any fire or burning near or around any tree.
- (b) **EXCAVATIONS.** All trees on any parkway or other publicly owned property near any excavation or construction of any building, structure, or street work, shall be sufficiently guarded and protected by those responsible for such work as to prevent any injury to said trees. No person shall excavate any ditches, tunnels or trenches, or install pavement within a radius of ten feet from any public tree without a permit from the Village Forester.
- (c) **INTERFERENCE WITH FORESTER.**
 - (1) Interferes with or prevents any acts of the Forester or his/her agents or employees while they are engaged in the performance of duties imposed by this Chapter.

- (2) Refuses to permit the Forester or his/her duly authorized representative to enter upon his/her premises at reasonable times to exercise the duties imposed by this Chapter.
- (d) REFUSAL TO ABATE NUISANCE. Permits any public nuisance to remain on any premises owned or controlled by property owner when ordered by the Forester to abate such nuisance.

SEC. 4-4-12 PENALTIES.

Any single violation of the provisions of this Chapter shall result in a forfeiture of \$50.00 payable to the Village of Prairie du Sac. Repeated violations by the same person shall result in a forfeiture of \$100.00 for each additional offense.

SEC. 4-4-13 ABATEMENT OF TREE DISEASE NUISANCES.

- (a) DELETERIOUS TREE DISEASES/INFECTIONS A PUBLIC NUISANCE. Whereas the Village Board has determined that there are many trees growing on public and private property within the Village, the loss of which would substantially depreciate the value of public and private property, impair the use and enjoyment of public and private premises and erode the tax base of the Village. The health and life of such trees is threatened by fatal diseases such as Dutch Elm, therefore, the Board hereby declares its intention to control and prevent the spread of such disease and the insect pests and vectors which carry such diseases and specifically declares Dutch Elm disease and the elm bark beetles which carry such disease.
- (b) DEFINITIONS. As used in this Section, unless otherwise clearly indicated by the context:
 - (1) "Public Nuisance" means:
 - a. Dutch Elm disease, any live or dead elm tree exhibiting symptoms of Dutch Elm Disease.
 - b. Elm bark beetles Scolytus multistriatus (Eichb.) or Hylurgopinus rufipes (Marsh.)
 - c. Oak Wilt.
 - d. Any other deleterious or fatal tree disease.
 - (2) "Public property" means owned or controlled by the Village, including without limitation because of enumeration, public sites, parks, playgrounds, streets, alleys, sidewalks, boulevards, and the terrace strip between the lot line and the curb or improved portion of any public way.
 - (3) "Person" means person, firm or corporation.
- (c) INSPECTION
 - (1) The Forester shall inspect or cause to be inspected at least twice each year all premises and places within the Village to determine whether any public nuisance exists thereon. The Forester shall also inspect or cause the inspection of any tree reported or suspected to be a public nuisance.
 - (2) The Forester and his/her agents or employees shall have authority to enter upon private premises at reasonable time for the purpose of carrying out any of the provisions of this section.
- (d) ABATEMENT OF NUISANCES: DUTY OF FORESTER AND PUBLIC WORKS/UTILITIES COMMITTEE.

- (1) The Forester, with the approval of the Public Works Committee, shall order, direct, supervise and control the abatement of public nuisances as defined in this section by spraying, removal, burning or by other means which the Forester determines to be necessary to prevent as fully as possible the spread of Dutch Elm disease fungus, other deleterious tree diseases or the insect pests or vectors known to carry such diseases.
 - (2) Whenever the Forester after inspection or examination shall determine that a public nuisance as herein defined exists on public property in the Village, the Forester shall immediately abate or cause the abatement of such nuisance in such manner as to destroy or prevent as fully as possible the spread of Dutch Elm disease, other deleterious tree diseases, or the insect pests or vectors known to carry such disease fungus.
 - (3)
 - a. When the Forester shall determine with reasonable certainty that a public nuisance exists upon private premises, the Forester shall immediately serve or cause to be served personally or by registered mail upon the owner of such property, if the owner can be found, or upon the occupant thereof, a written notice of the existence of such nuisance and of a time and place for a hearing, not less than fourteen (14) days after service of such notice, on the abatement action to be taken. Such notice shall describe the nuisance and recommend procedures for its abatement, and shall further state that unless the owner shall abate the nuisance in the manner specified in the notice, or shall appear at the hearing to show that such nuisance does not exist or does not endanger the health of trees in the Village, the Forester shall cause the abatement thereof at the expense of the property served. If the owner cannot be found, such notice shall be given by publication in a newspaper of general circulation in the Village.
 - b. If after hearing held pursuant to this subsection, it shall be determined by the Streets and Storm Sewers Committee that a public nuisance exists, it shall forthwith order the immediate abatement thereof. Unless the property owner abates the nuisance as directed within five (5) days after such hearing, the Forester shall proceed to abate the nuisance and cause the cost thereof to be assessed against the property in accordance with the procedures provided in this section. The Forester may extend the time allowed the property owner for abatement work but not to exceed ten (10) additional days.
- (e) **SPRAYING.**
- (1) Whenever the Forester shall determine that any tree or part thereof is infected with a deleterious or fatal tree disease or is in a weakened condition or harbors elm bark beetles, the Village Forester may cause all trees within a one thousand (1,000) foot radius thereto be sprayed with an effective elm bark beetle destroying concentrate or other insecticide. All storage, use and applications of pesticides shall comply with the requirements of ATCP 29.15.
 - (2) In order to facilitate the work and minimize the inconvenience to the public of any spraying operations conducted under this section, the Forester shall

cause to be given advance public notice of such operations pursuant to ATCP 29.15(7) and by newspaper, radio, television, public service announcements or other effective means and shall also cause the posting of appropriate warning notices in the areas and along the streets where trees are to be sprayed at least twenty-four (24) hours in advance of spraying. When any residue or concentrate from municipal spraying operations can be expected to be deposited on any public street, the Forester shall also notify the Chief of Police, who shall take all necessary steps to make and enforce temporary parking and traffic regulations on such streets as conditions require. Temporary "no parking" notices shall be posted in each block of any affected street at least twenty-four (24) hours in advance of spraying operations.

- (3) When appropriate warning notices and temporary "no parking" notices have been given and posted in accordance with subsection (b) of this section, the Village shall not allow any claim for damages to any vehicle caused by such spraying operations.
- (4) When trees on private property are to be sprayed, the Forester shall notify the owner of such property and proceed in accordance with the requirements of Subsection (d)(3).

SEC. 4-4-14 ASSESSMENT OF COSTS OF ABATEMENT.

- (a) The entire cost of abating any public nuisance or spraying trees as defined herein shall be charged to and assessed against the parcel or lot abutting on the street, alley, terrace, boulevard or parkway upon or in which such tree is located or the parcel or lot upon which such tree stands in accordance with Section 66.60(16) or Section 27.09, Wis. Stats. The cost of abating any such nuisance or part thereof which is located in or upon any park or public grounds shall be borne by the Village.
- (b) The cost of abating a public nuisance or spraying elm trees or elm wood located on private premises when done at the direction and under the supervision of the Forester shall be assessed to the property on which such nuisance, tree or wood is located as follows:
 - (1) The Forester shall keep a strict account of the cost of such work or spraying and the amount chargeable to each lot or parcel and shall report such work, charges, description of lands to which charged and names and addresses of the owners of such lands to the Village Board on or before October 15 of each year.
 - (2) Upon receiving the Forester's report, the Village Board shall hold a public hearing on such proposed charges, giving at least fourteen (14) days' advance notice of the time, place and purpose of such hearing to interested persons by publication in a newspaper of general circulation in the Village and by mail to the owner of each property proposed to be charged. Each property owner shall be notified of the amount proposed to be assessed against his/her premises and the work for which such charge is being made.
 - (3) After such hearing, the Board shall affirm, modify and affirm or disapprove such assessments by resolution and shall cause a copy thereof to be published. Upon adoption and publication of such resolution, assessments made thereby shall be deemed final.

- (4) The Administrator shall mail notice of the amount of such final assessment to each owner of property assessed at his/her last known address, stating that unless paid within thirty (30) days of the date of the notice, such assessment will be entered on the tax roll as a tax against the property, and all proceedings in relation to the collection, return and sale of property for delinquent real estate taxes shall apply to such assessment.
- (5) The Village hereby declares that in making assessments under this section, it is acting under its police power, and no damages shall be awarded to any owner for the destruction of any diseased or infested tree or wood or part thereof.

SEC. 4-4-15 APPEAL FROM DETERMINATIONS OR ORDERS.

Any person who receives a determination or order under this Chapter from the Village Forester or Public Works/Utilities Committee and objects to all or any part thereof shall have the right to appeal such determination or order, subject to the provisions of Chapter 68, Wis. Stats., to the Village Board within seven (7) days of receipt of the order and the Village Board shall hear such appeal within thirty (30) days of receipt of written notice of the appeal. After such hearing the Village Board may reverse, affirm, or modify the order or determination appealed from and the grounds for its decision shall be stated in writing. The Village Board shall by letter notify the party appealing the order or determination of its decision within ten (10) days after the hearing has been concluded and file its written decision with the Administrator.

History: Code of Ordinances, 1986. Sec. 4-4 repealed and recreated. Ordinance No. 1, Series of 1998.