

WORK EXPERIENCE

Start with your present or last job. Include any job-related military experience and volunteer activities. You may exclude organizations that indicate race, color, religion, gender, natural origin, disabilities or other protected status.

Employer:	Telephone No.:
Address:	Dates Employed (From /To):
Job Title:	Supervisor:
Hourly Rate/Salary:	Work Performed:
Reason For Leaving:	
Were you subject to the Federal Motor Carrier Regulations while employed by this employer? Yes ____ No ____	
Was the job you held for this employer designated as a safety-sensitive position that required you to undergo DOT-regulated drug & alcohol testing? Yes ____ No ____	

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List any experience or training that would qualify you for a position with the Village of Prairie du Sac.

PROFESSIONAL REFERENCES *(Do not include friends or family members)*

Name	Telephone	Best Time To Call	Occupation
1.			
2.			
3.			

COURT RECORD

Have you ever been convicted of, or plead guilty or no contest to, motor vehicle laws or ordinances (other than parking violations), a misdemeanor or a felony, or been convicted in a military court martial? Yes ____ No ____
If yes, give the date and explain.

(A conviction will not necessarily disqualify you from employment)

DRIVING RECORD

Complete this section only if the position you are applying for requires a driver's license or commercial driver's license.

Please describe all experience you have operating motor vehicles, indicating Class/Type of Equipment and Dates of Operation:

Has any license, permit or privilege to operate a motor vehicle held by you been denied, suspended or revoked? Yes ____ No ____ If "yes," please provide detail, including dates:

Please list all motor vehicle accidents in which you were involved during the past three (3) years (include dates, type of accident, number of fatalities/injuries):

DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE RECEIVED THE POSITION DESCRIPTION OF THE JOB FOR WHICH YOU ARE APPLYING.

Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied? I have received and read the position description and understand the activities involved. Yes ____ No ____

I certify that answers given herein are true and correct and authorize investigation of all statements contained in this application for employment. In the event of employment, I understand that false and misleading information given in my application or interview(s) may result in discharge. I understand that I am required to abide by all rules and regulations of the Village of Prairie du Sac. I understand that the Village of Prairie du Sac is an "at will" employer and that I will be employed "at will" if I am hired.

Signature of Applicant

Date

NOTICE TO APPLICANT
PLEASE READ CAREFULLY

You have applied for a position with the Village of Prairie du Sac that is defined by law as a safety sensitive position. By your signature on your application for employment, you have given the Village of Prairie du Sac the right to (1) contact each employer for whom you worked during the three years prior to the date of your application for employment with the Village of Prairie du Sac; and (2) obtain information from your previous employer(s) about your safety and accident history, and your controlled substance and alcohol testing record(s) over the same period.

By your signature below, you also acknowledge that the Village of Prairie du Sac has provided you with the following list of rights that Federal law and corresponding regulations provide you, relating to your application for employment with The Village of Prairie du Sac for a safety sensitive position, and related to the release of information to the Village of Prairie du Sac from your previous employer(s):

1. The information provided by you and by your previous employer(s) will be used to investigate and assess your safety performance history in accordance with 49 CFR Part 391.23 (d) and (e);
2. You have the right to review information provided by your previous employer(s);
3. You have the right to petition your previous employer(s) to correct errors in the information provided by those employer(s); and
4. You have the right to file a rebuttal statement to the alleged erroneous information, if you and the previous employer cannot agree on the accuracy of the information.

Applicant Signature

Date

Applicant Name (print)

RELEASE AND CERTIFICATION OF ACCURACY
PLEASE READ CAREFULLY

I have applied for a safety sensitive position with the Village of Prairie du Sac. By my signature below, I authorize the Village of Prairie du Sac to obtain information from my Department of Transportation regulated drug and alcohol testing records and safety performance information from my current and/or previous employer(s), and to otherwise verify the information contained in my employment application.

I understand that information to be released by my current and/or previous employer(s) will include the following:

1. General driver information and employment verification;
2. Information regarding former vehicular accidents;
3. Other violations of DOT agency drug and alcohol testing regulations;
4. Information obtained from previous employers of a drug and alcohol rule violation;
5. For drivers successfully completing rehabilitation and remaining in the employ of the former employer: (a) alcohol tests with a result of 0.04 or higher; (b) verified positive drug test; or (c) any refusal to be tested; and
6. Documentation, if any, of completion of the return-to-duty process following a rule violation.

This certifies that my application was completed by me, and that all entries on it and information in it are true, correct, and complete to the best of my knowledge.

Applicant Signature

Date

Applicant Name (print)